



Board Meeting Minutes September 1, 2015

Opening

The regular board meeting of the Linn County Master Gardeners was called to order at 1:00PM on September 1, 2015 by Betty Goergen.

Present

Betty Goergen, President; Ranee Webb, 1st Vice President; Susan Morton, 2nd Vice President; J. David and Wanda Joy Adams, Secretary; Louise Fassio, Treasurer; David Krieger, Demonstration Garden; Randy Peckham, OMGA Representative; Brooke Edmunds, Extension Staff; Nona Burkhart, Trainee; Sheryl Casteen, Planting Seeds of Change; Stephanie Low, Member at Large; Kathy Powell, Trainee

Approval of Minutes

August meeting minutes were approved as circulated.

Treasurer's Report

P&L and current budget totals through September 1, 2015 were distributed and approved.

Extension Report

The graduation lunch will be a potluck November 10th, noon to 2PM at the Wheel House in Albany. The Farmer's Market directors requested that the Master Gardeners' table be more interactive and instructive to create interest and hopefully more questions from shoppers.

OMGA Representative Report

Randy Peckham reported that State wide approximately 180 Master Gardeners drop out of active status each year. This year many By-Law changes were made. A list of those changes was circulated to the board. There will be no Mini College in 2017 because of the International meeting. This year's Mini-College went well. November 6-7 we will host the OMGA Board meeting of from 30 to 40 people. Food still needs to be arranged.

By-Law Change

Ballot to change number of Members-at-Large

Current Wording:

ARTICLE III: ORGANIZATION

Section 2.

This organization shall be governed by a Board of Directors elected by the Linn County Master Gardener Association members and consisting of a President, a first and second Vice President, Secretary, Treasurer, and Immediate Past President, Oregon Master Gardener Association Representative and alternate representative and standing committee chairs. Each has one vote. **Two Members-at-Large** shall be appointed to the Board of Directors for the year by the incoming President. They will be active members

with full voting privileges at Board Meetings and may serve two consecutive years.

With membership approval the **by-law change would state:**

ARTICLE III: ORGANIZATION

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This organization shall be governed by a Board of Directors elected by the Linn County Master Gardener Association members and consisting of a President, a first and second Vice President, Secretary, Treasurer, and Immediate Past President, Oregon Master Gardener Association Representative and alternate representative and standing committee chairs. Each has one vote. **A maximum of five (5) Members-at-Large** shall be appointed to the Board of Directors for the year by the incoming President. They will be active members with full voting privileges at Board Meetings and may serve two consecutive years.

*Reasoning for the change: This will allow more members on the board at a starting level, allow more representation of the association members, and help us have more potential officers in the future.

Vote: YES, change to new by-law wording _____ NO, keep the old by-law wording _____

Ballot to change duties of secretary and treasurer

Current Wording:

ARTICLE V: Officers

Section 2. Duties of Officers

D. The Secretary shall keep the minutes of the meetings, **maintain the membership roster, submit directory information to the Extension staff as approved by the Board**, provide the OMGA database manager with current officer information, assist the President in conducting necessary correspondence and perform related duties as requested by the President.

E. The Treasurer shall serve without bond and keep electronic financial records of the chapter, provide a treasurer's report at each meeting or as requested, submit a year-end financial statement to the OMGA treasurer by January 31 of each year. The Treasurer shall also receive and disburse funds on behalf of the chapter and chair the budget committee. All amounts not addressed in the annual budget require board approval.

With membership approval the **by-law change would state:**

ARTICLE V: Officers

Section 2. Duties of Officers

D. The Secretary shall keep the minutes of the meetings; **submit electronically *draft* minutes of the last meeting to the board and committee chairpersons prior to the next board meeting. The Secretary shall submit *approved* minutes to the Extension staff for posting**, provide the OMGA database manager with current officer information, assist the President in conducting necessary correspondence and

perform related duties as requested by the President.

E. The Treasurer shall serve without bond and keep electronic financial records of the chapter, provide a treasurer's report at each meeting or as requested, submit a year-end financial statement to the OMGA treasurer by January 31 of each year. **The Treasurer shall maintain the membership roster and submit directory information to the Extension staff as approved by the Board.** The Treasurer shall also receive and disburse funds on behalf of the chapter and chair the budget committee. All amounts not addressed in the annual budget require board approval.

*Reasoning for the change: Clarification of the secretary' and treasurer's duties. Moving the duty of membership records from the Secretary to the Treasurer, since the Treasurer is the person who receives, deposits and keeps records of membership renewal funds. This eliminates duplicate work.

Vote: YES, change to new by-law wording _____ NO, keep the old by-law wording _____

Other Topics

Betty Goergen and Randy Peckham will serve as the nominations committee.

Membership Retention

Research was presented about how other organizations retained their volunteers. Numbers of past years' drop outs were reviewed. It was noted that some of the number declines were due to low trainee numbers. A list of why volunteers quit was circulated and discussed. The board members tried to understand our chapters' strengths and weakness, where we could improve and were assigned the task of bringing suggestions to the next meeting. Among the items discussed were communications with members, social committee development, developing a detailed marketing plan and recognition of members as important to our organization.

Adjournment

Meeting was adjourned at 2:25 PM by Betty Goergen.

Minutes submitted by: Wanda Joy and J. David Adams