

Cultural Resource Center (CRC) Student Leadership Liaison

[Asian & Pacific Cultural Center \(APCC\)](#)
[Centro Cultural César Chávez \(CCCC\)](#)
[Ettihad Cultural Community \(ECC\)](#)
[Lonnie B. Harris Black Cultural Center \(LBHBCC\)](#)
[Native American Longhouse Eena Haws \(NAL\)](#)
[Pride Center \(PC\)](#)
[SOL: LGBT Multicultural Support Network](#)
[Women's Center \(WC\)](#)

Position Announcement

The Cultural Resource Center (CRC) Student Leadership Liaison must be committed to the development of an inclusive community in the Cultural Resource Centers at Oregon State University and to the education of all students in areas of cultural awareness, social justice and liberation. The CRC Student Leadership Liaison shall encourage staff and community members to be responsible for their own behavior and for the community as a whole by serving as a positive role model for academic pursuits and individual behavior within the OSU Community.

Job Responsibilities:

Cultural Resource Center (CRC) Student Leadership Liaison:

- Expected to work 18 hours per week (and up to 20 hours per week with approval of professional staff/GTA)
 - 10 hours will be dedicated within the center
 - 6-8 hours are flexible
 - 2 hours in other CRCs
- Must attend Cultural Resource Center (CRC) Course during Spring Term
 - Scheduled to be every Wednesdays from 4:00pm-6:00pm
- Will assist professional staff/GTA with student staff interview process during Spring Term
- May serve as center representative on university committees per professional staff/GTA request
- Will provide mentorship and guidance to other peer staff members as well as lead program planning
- Will assist in managing center projects and delegating tasks among peer staff members
- Will facilitate monthly Advisory Council meetings and weekly staff meetings
- Work in collaboration with professional staff/GTA: to determine meeting schedules and participate in evaluation & assessment purposes
- Will meet with professional staff/GTA as needed
- Responsible for being a liaison between student groups/organizations that identify with their respective center as well as other campus partners and general Corvallis community
- Responsible for the creation of Purchase Requests made within center to be approved by professional staff/GTA.
- Expected to greet visitors to host and provide tours of center
- Responsible for opening/closing procedures; general upkeep of center, and engage in weekly cleaning tasks.
- Responsible for representing center at tabling functions as well as set-up/take-down of center's tabling materials
- Submit monthly calendar of events to proper personnel – work with Communications Representative and Graphic Designer staff to create work plan for timely marketing of events
- Have tentative draft/concept of programming for next term completed by Week 9 of current term as well as during first week of training for Fall Term
- And other duties/tasks as assigned by the professional staff/GTA

Qualifications:

- Must be a currently-enrolled student at Oregon State University for at least 12 academic credits
- Must maintain a minimum 2.50 per term and cumulative GPA or higher prior to selection and during entire period of employment
- Must have one year of active leadership experience within higher education
- Must have demonstrated knowledge of and sensitivity to historically underrepresented communities (Asians, Asian-Americans, Pacific Islander; Africans, African-Americans; Chicanos, Latinos; Native Americans; Gay, Lesbian, Bisexual, Queer, Trans*, and Gender-Nonconforming students)
- Require abilities to work evenings and weekends

Term of Employment: June 2015 – June 2016

Compensation: \$10.00 per hour

Application Due: Friday, January 16th, 2015 by 5:00PM

For Information, Contact: [Office of Diversity Development](#) – MU East/Snell Hall 129

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Email: Diversity.Office@oregonstate.edu

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