

AE Attendance Probation Agreement

Student Name: «Last Name», «First Name»

Student ID: «Student ID»

Academic Program: Academic English

Probation Term: «Term»

INTO OREGON STATE UNIVERSITY
Oregon State University
1701 SW Western Boulevard
Corvallis, OR 97331

T +1 541 737 2464
F +1 541 737 4220
E into@oregonstate.edu
W www.intohigher.com/oregonstate

Problem:

I have been placed on attendance probation because I did not attend all of my classes at least 70% of the time. I know that INTO OSU will closely watch my progress this term. If I attend all of my classes at least 70% of the time this term, I will be removed from probation next term.

Expectations

- I understand that I should go to every class every day.
- I understand that I must be on time for every class every day.
- I understand that if I have a true emergency, I must contact my teacher as early as possible.
- I understand that I should check my ONID email account every day for important messages.
- I understand that I must follow any instructions that I receive in my ONID email account. (For example: make an appointment with the Associate Coordinator, make an appointment with an International Student Advisor, make an appointment with the Student Care & Conduct Coordinator.)

Consequences

If my attendance is below 70 %,

- I will be suspended from school.
- I will lose my visa from INTO OSU.
- I will not be able to enter OSU.
- I must either go back to my country or transfer to a different school.
- I will be allowed to appeal my suspension. I will receive an email in my ONID account and I must submit my appeal within two business days.
- I may be charged cancellation fees by INTO OSU because of my suspension.
- I will not receive a refund of any money I have paid for tuition or fees to INTO OSU.

Student Signature

Date

Coordinator Signature

Date

