

Professional Development Objective Examples: Example 9

Example 9 is an objective by someone who wishes to learn more about the organization as a whole and how it functions.

<p>Objective 1: To develop awareness of student services activities</p>	<p>Overall target date Start May 2011 – Finish end Dec 2011</p>
<p>Actions and tasks planned to achieve this objective;</p> <ol style="list-style-type: none"> 1. Talk to supervisor about student services 2. Meet the student services manager (supervisor facilitate) 3. Identify between 1 to 3 staff members in student services to work with on job shadowing 4. Arrange a 2-hour block to shadow each of these members of staff to find out what they do and talk about their role. Carry this out. 5. Invite the student services staff to observe the process of planning and delivering a class and to see examples of the work put into grading 6. Feed the experience back to the academic team via a Professional Development session 	<p>Interim dates</p> <ol style="list-style-type: none"> 1. By end June 2011 2. By mid-July 2011 3. By end July 4. By end October 2011 5. By end November 2011 6. November/Dec 2011 or Feb 2012
<p>How will the actions, tasks and objective be measured?</p> <ol style="list-style-type: none"> 1. Talk held 2. Meeting held 3. Staff identified 4. Oral report on the experience of this 5. Oral report on the experience of this 6. Proposal submitted and session delivered 	
<p>Training and development related to this objective</p> <ul style="list-style-type: none"> • Help identifying relevant sources to get this information • Identify if there is any training locally on this area and access it if possible • Help setting up an online survey for colleagues to answer anonymously or do on paper? 	
<p>End of cycle review & rating of objective 1: What actually happened?</p> <p>Rating: Outstanding / Strong and Positive / Satisfactory / Unsatisfactory (delete as appropriate)</p>	
<p>Supervisor's Comment on Review and Rating:</p>	