

Obtaining Approvals for Conducting “Bucket Raffles” in Oregon

Basic Information that may be needed to secure permission for OSUEA to conduct “bucket raffles”

Nonprofit Name: Oregon State University Extension Association

Registry Number (with the Secretary of State – Corporation Division): 096930-11

OSUEA Address: 102 Ballard Extension Hall, OSU, Corvallis, OR 97331

Event is usually held at the Benton County Fairgrounds and/or OSU CH2MHill Alumni Center

To get approval to have a raffle, you need to get approvals from two places:

- 1) Oregon Department of Justice (Write a letter)
- 2) Oregon Liquor Control Commission (OLCC) (Fill out an application) Needed if alcohol will be included in the raffle (you can only include alcohol once a year on one day)

Oregon Department of Justice (Write a letter—2018 letter follows)

To get approval to have a bucket raffle you need to write a letter and email it to:

susan.stafford@doj.state.or.us

Suzi Stafford

Gaming Registrar\Charitable Activities Section Oregon Department of Justice

100 SW Market St

Portland, OR 97201

direct dial: 971.673.1975

office phone: 971.673.1880

fax: 971.673.1882

Or mail it to:

Department of Justice

ATTN: Raffle/Gaming Department

1162 Court Street NE

Salem, OR 97301-4096

Emailing is much faster.

They will send you an email conformation. Bring this with you to the conference. 2018 information follows.



Oregon State University Extension Association

Date: August 15, 2018

To: Department of Justice
ATTN: Raffle/Gaming Department
1162 Court Street NE
Salem, OR 97301-4096

From: Sandra Carlson
OSUEA Committee Member
2001 Marine Drive Rm 210
Astoria, OR 97103

The Oregon State University Extension Association (OSUEA-Domestic Non-Profit Mutual Benefit) is holding their annual conference the week of December 3-9. At this conference, we plan to conduct a few bucket raffle drawings.

- 1) Monday, December 3rd we will hold a bucket drawing. Committee members, conference participants, and OSU alumni are invited and they do not have to bring a prize to enter. We will put up signage stating this.
 - a. Time: Start selling tickets at 5:30pm, drawing at 7:15pm
 - b. Date: December 3rd, 2018
 - c. Location: Benton County Fairgrounds, Corvallis
 - d. Game numbers: We will be using a roll of tickets that are two part
 - e. We will be selling ticket for 1 for \$1.00, 6 for \$5, 15 for \$10, or 30 for \$20
- 2) Tuesday/Wednesday/Thursday (December 4, 5, 6) we will also be holding bucket drawings for a few items each day. Participants will be committee members, conference participants, and OSU faculty/staff.
 - a. Time: Start Selling tickets at 8:00am, drawing at 3:30pm daily
 - b. Date: December 4, 5, 6
 - c. Location: OSU Alumni Center, OSU Campus, Corvallis daily
 - d. Game numbers: We will be using a roll of tickets that are two part daily
 - e. We will be selling ticket for 1 for \$1.00, 6 for \$5, 15 for \$10, or 30 for \$20

Please let me know if this if you need more information in order for us to proceed. My contact information is: Sandra Carlson, 503-325-8573.

Sincerely,

Sandra Carlson
4-H Coordinator, Clatsop County

Response from Oregon Department of Justice related to requesting permission to conduct "Bucket Raffles"

From: Stafford Susan <Susan.Stafford@doj.state.or.us>
Sent: Wednesday, August 15, 2018 2:25 PM
To: Carlson, Sandra <sandra.carlson@oregonstate.edu>
Subject: RE: letter re: bucket raffles on December 3-9, 2018

Read from bottom to top of this page.

Hi Sandra,

My apologies, when I was replying to you I didn't look down far enough on your letter to include the OSU Alumni Center, OSU Campus. This is also included in our approval for your bucket raffles.

Suzi Stafford
Oregon Department of Justice
971.673.1975

-----Second Original Message-----

From: Carlson, Sandra [<mailto:sandra.carlson@oregonstate.edu>]
Sent: Wednesday, August 15, 2018 1:57 PM
To: Stafford Susan
Subject: RE: letter re: bucket raffles on December 3-9, 2018

Just to clarify, your letter states that all of the raffles are done at the Benton County Fairgrounds. Some of them are at the OSU Alumni Center, OSU Campus. Thanks.

Good Morning Sandra,

Thank you for your letter of August 15, 2018 requesting approval for several bucket raffles for the period of December 3-9, 2018. Our office has no objections to your these raffles at your event at your annual conference at the Benton County Fairgrounds, Corvallis, Oregon.

Please let me know if you have any questions or concerns.

Regards,
Suzi Stafford
Gaming Registrar | Charitable Activities | Oregon Department of Justice
100 SW Market St | Portland, OR 97201
Direct Ph: 971.673.1975 | Office ph: 971.673.1880 | Fax: 971.673.1882
susan.stafford@doj.state.or.us or charitable.activities@doj.state.or.us

-----Original Message-----

From: Carlson, Sandra [<mailto:sandra.carlson@oregonstate.edu>]
Sent: Tuesday, August 14, 2018 4:39 PM
To: Stafford Susan
Subject: letter re: bucket raffles on December 3-9, 2018

Hi Susan. I hope all is well. Here (attached) is a request to hold a bucket raffle in December. Please let me know if you have any questions. Have a great day.

*****CONFIDENTIALITY NOTICE*****

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