

OSUEA Monthly Board Meeting Minutes

September 27, 2017

ROLL CALL: Jenny Rudolph*, Lillian Larwood, Donita Godwin*, Robert Parker*, Mylen Bohle, Katie Ahern*, Wendy Hein*

9:00 am – Quorum was not met so we adjourned into a Conference

Planning/Bylaws Committee Meeting

- Monday Night BBQ Social Updates: The bar will open at 6:00 PM and dinner will be served at 7:00 pm. Cost will be tied to per diem: \$28.50. Please bring your items to the conference for the bucket drawings! Any items that contain alcohol will be used at the Monday night event per State regulations. Other items may be used for Professional Development Fundraising the rest of the week. A form will be given to people dropping items off to identify which fund they should be used for. An email will be sent to solicit helpers to set up on Sunday evening or Monday morning at the fairgrounds. Jenny will ask about having tables available in the Alumni Center for the bucket drawing items.
- Updates on tours: there are 15 tours that will take place this year plus Yoga. Each tour is \$10 with the funds going to the professional development fund. The only one that is free is Yoga with the Faculty Staff Fitness group.
- Things are getting busy with the Professional Development Committee and people submitting sessions for EAC. Thanks so much to Wendy for leading the effort related to peer reviewed sessions and also to Lillian and Marilyn for taking on the huge task of reviewing our bylaws!
- Keynote Speaker: Contract was signed with Tania Luna and we are moving forward with scheduling a pre event call with her about the keynote topic.
- Update on EAC Conference Schedule: we are in the final stages of confirming with all of the speakers about their times. If you get an email from us please respond quickly so that we can send these on the PACE for the registration system. Wednesday lunch will feature the Provost Ed Feser speaking to us. So that changed our schedule a little bit for Poster Session. Poster session will now take place on Wednesday late afternoon from 4:30 to 5:30 to overlap with the reception for Cooperators. The ESP meeting will now also take place on Monday during the Networking Lunch hour. Thanks so much for your flexibility in making those changes.
- Updates to the OSUEA Bylaws (Lillian)
- We took this opportunity to solicit more feedback on the bylaws that were sent out by Marilyn on 9-14-17. Everyone seemed good with the proposed changes. Wendy suggested that instead of specifying exactly what technology can be used to conduct business that we just put in there a generic line about we can use the electronic methods of conducting the business of the board that is approved by the State of Oregon. That way we don't have to keep updating these as the State changes their laws. Jenny will send out an email with calendar reminder to make sure everyone send their additional input to Marilyn and Lillian by end of day on October 10th.
- John Williams sent a note to say that no applications had been received for Cooperator Awards yet. Please everyone go out and encourage your colleagues to nominate folks for awards!