

## **OSUEA Classified Staff Award**

**Purpose:** To recognize and reward outstanding and exceptional service by classified and management employees within the Oregon State University Extension Service.

**Eligibility:** Nominees must be members of the classified staff with the OSU Extension Service, both county and campus-based offices.

- At the time of the nomination, the nominee must have a minimum of 3 years service with the OSU Extension Service.
- They do not need to be a member of OSUEA to be eligible.
- Note: Program assistants are *not* eligible for the OSUEA Classified Staff Award (see Professional Educational Program Assistant Award).

**Nomination Instructions:** Each nomination packet must include the following information and be organized in the order below.

- \_\_\_ Cover page – include nominee’s name, specific award category of nomination and nominator’s name
- \_\_\_ Nomination letter – not to exceed 2 pages (single spaced 12pt font), summarizing accomplishments that reflect the award criteria. The letter should indicate why the person is being nominated and must include the number of years worked in Extension, describe the nominee's career progress, and itemize the positions held.
- \_\_\_ Letters of support - A minimum of two, but no more than four, solicited letters addressed to the nominator from peers, co-workers, clientele, and a supervisor. If the nominator is not the individual's supervisor, one of the letters should be from a supervisor. The nominator is responsible for soliciting and receiving letters in addition to assembling the final packet.
- \_\_\_ Abstract (150 words max.) – A brief abstract summarizing the highlights of the nominee’s career.

**Selection Criteria:** Nominees will be evaluated on:

- |   |              |
|---|--------------|
| (1) Job performance as it exceeds normal expectations | (40 points)  |
| (2) Evidence of favorable peer respect                | (20 points)  |
| (3) Evidence of continued professional growth         | (20 points)  |
| (4) Innovativeness                                    | (10 points)  |
| (5) Willingness to accept new and/or extra activities | (10 points). |

**Award:** The committee may select up to 2 awardees if the quality and number of nominations warrants. Announcement of the award will be made annually at a statewide Extension event, typically Extension Annual Conference. The recipient will receive a plaque. Although surprise is good, it is not required and the nominee can be involved in preparing the packet. The nominator should discuss the nomination with the staff person's supervisor(s).

**Mail or Email Nomination Packets to:**

**IMPORTANT: Please use OSUEA Award Nomination in the subject line of email**

Carole A. Smith, OSUEA Award Chair  
OSU Extension, Union County  
10507 N. McAlister Road  
La Grande, OR 97850  
(541) 963-1010  
Questions? [Send e-mail](#)

Questions? E-mail the [OSUEA Awards Chair](#)

Back to:

Awards page: <http://blogs.oregonstate.edu/osuea/recognition/>  
[OSUEA Home Page](#)  
[Oregon State University Extension Service](#)

## Past Recipients

2017 – Kelly Cotter, Benton County; Sherry Nantz, Union County; Carol Waggoner, Grant County

2016 – Linda Renslow, Lane County; Angela Robbs, Baker County

2015 – Holly Burton, Douglas County; Laurie Gibson, Linn County

2014 – Tammy Olds, Clatsop County

2013 – Margie Vaughn, Union County

2012 – Jayne Kellar, Baker County

2011 – No awards program

2010 – Vickie Smith, Yamhill County; Elvira Bedolla

2009 – Sherry Vick, Tillamook County; Elizabeth McGovern, Benton County

2008 – Darlene Belden; Darcee Mitchell

2007 – Pam Weiderholt, Crook County; Pati Craven, State 4-H Office

2006 – Marie Madison; Billie Parker

2005 – Patty Mann, Lincoln County; Marsha Svendsen, Wallowa County

2004 – Lane County Office Staff; Denise Ashley, Linda Renslow, Lynne Rose, Tammy White

2004 – Julie Mills, Extension Administration

2003 – Lisa McKibbin, Tillamook County

2002 – Margaret Phillipott, Extension Human Resources

2001 – Beth Upshaw, Union County

2000 – No award given

1999 – Linda Conser, Hatfield Marine Science Center

1998 – Lee Ila Lewis, Multnomah County

1997 – No award given

1996 – Molly Rill, Morrow County

1995 – Dixie McDaniel, Umatilla County

1994 – JoAnne Kiyokawa, Hood River County