**OAEA**

**Oregon Agricultural Extension Association**

**2018 OAEA Annual Business Meeting**

December 4, 2018

Elle Burlingham 111

12:50 pm – 2:10 pm

CH2M Hill Alumni Center

http://blogs.oregonstate.edu/oaea/ <http://www.nacaa.com/> <http://www.jcep.org/>

1. 12:50 pm-1 pm: Introductions—Sergio Arispe
2. 1 pm-1:05 pm: Approval of minutes of OAEA Spring Meeting –April 17, 2018, Ontario, OR –Sergio Arispe. Cassie 1, Melissa F 2 to accept the inutes.
3. 1:05 pm-1:15 pm: Financial Report—Steve Renquist. Pretty stable finances. Meeting in Ontario costs were high, but we had good attendance, so offset the costs. Nicole Anderson had put some funds into our account from the North Willamette meeting so we were okay. Now we need to be more careful. Amy D. asked about whether we should invest in more CD now, but Steve said wait. Derek asked about Professional Development funds for spring meeting. Do we usually go into the red? We usually get a sponsor for the meeting that gets us even on the budget. Agents pay a small registration fee. Steve says we lose a little bit of ground each year. Move to approve Amy D. 1, Scott D. 2. Motion passes.
4. 1:15 pm-1:20 pm: Membership Report – Shelby Filley. For 2018 we have 69 OAEA members, 55 of these are NACAA.
5. 1:20 pm-1:30 pm: Old Business—Sergio Arispe
	* Manning Becker Professional Development Fund & Board Update—Sergio Arispe
		+ 2018: $2,280 awarded from the Manning H Becker Professional Development Fund
		+ Balance sheet was handed out.
		+ Opportunity to contribute to the Manning Becker Fund through automatic payroll deduction. Find the link on the OAEA website. Alternatively write a check payable to Manning Becker- ER Jackman foundation. Steve R. collecting checks today. Mylen has a check.
6. 1:30 pm -2:00 pm: NEW BUSINESS—Sergio Arispe
	* Formation of a committee to revise OAEA By-laws – ID what to restructure. Clare S. will help. Check the bylaws for board of director positions. Mylen said OSUEA redid their. Amy Clare Cassis and Shelby will serve. Sara R 1. Brian 2. Motion carries.
	* Formation of a committee to revise OAEA Board Letter to Administration and Dean Sams. Associations desire to promote transfers within Ext. Service across the unit to an open position without a change in tenure. We have a draft written. Shelby said it should contain ability to negociate salary. Pete S. said the intent of the letter was to let a tenured faculty transfer into a position without relinquishing their tenure to take a position slated as a professional faculty position. Steve R, Pete S., Letica H. Cristie, and Sergio. Leticia moves, Cristie T. 2. Motion carries.
	* National & Regional Meetings
		+ 2019 JCEP Leadership Conference Representation
			- Feb. 6-7; San Antonio, TX—Scott Duggan
		+ 2019 PILD Conference Representation
			- April 14-17; Crystal City, VA—Cassie Bouska
			- $2,000 dedicated to support both JCEP and PILD
		+ Upcoming 2019 NACAA AM/PIC, Ft. Wayne, IN
			- September 8-12; Ft. Wayne, IN (Cassie B., Sergio A., Shelby F., Scott D.)
			- Distinguished Service Award and Achievement Award Nominations:
* DSA and AA Nominating Co-Chairs: Willie Riggs and Sergio Arispe
* DSA – Cassie, Brook and Scott D. were nominated
* AA – Clive, Larry L., Sam A. were nominated
	+ - * WRNACAA for Fall 2018 (Wyoming)
	+ Vice President Nomination – Jenifer Cruckshank nominated by Scott. Scott 1, Amy D. 2. Motion carried.
	+ Treasure – Steve R. nominated Melisa Fery. Secretary - Shelby nominated Brooke. Derek 1., Cassie 2. Motion carried.
	+ Spring Professional Improvement Conference
		- President-elect, Cassie Bouska, will host in spring 2019. Early April, end of March. Two days.
			* Location: Bandon, OR
	+ OSUEA Professional Development Fund – Amy D. explained about the fund. Direct contribution and payroll deduction. Fund raising through the raffle. See brochure. E;
	+ OAEA Professional Development Fund (Amy Derby) -
1. 2 pm-2:10 Other Business
	* 2019 OAEA Board: Installation of Officers – Amy D., Leticia 2. Motion carried.

Past President: Sergio Arispe

President: Cassie Bouska

President Elect: Scott Duggan

Vice President: Jenifer C.

Secretary: Brooke E.

Treasurer: Melissa F.

* + Extension & Experiment Station Communications (EESC)
		- EESC Liaison Update – Chris Branam explained how they want to have more face to face interaction with faculty on their publication proposals. Also launching a site to promote impact statements of our work. Legislative ask for statewides is coming up so we need exposure. Site is called “OUR IMPACT.”
	+ NACAA/OAEA Committee Chair Updates
		- Leadership and Administrative Skills – Derek Godwin
		- Ag Issues and Public Relations – Pete Schreder
		- Early Career Development – Shelby Filley
		- Teaching and Educational Technologies – Scott Duggan
		- Ag Economics and Community Development – Mary Corp
		- Agronomy and Pest Management – Darrin Walenta
		- Animal Science – Sergio Arispe
		- Horticulture and Turfgrass – Gail Langellotto
		- Natural Resources / Aquaculture – Leticia Henderson
		- Sustainable Agriculture – Melissa Fery
		- 4-H & Youth – Amy Derby
		- Communications – Troy Downing
		- Professional Excellence – Mylen Bohle is outgoing. Incoming is ...
		- Public Relations –
		- Life Member – Randy Mills
		- Recognition and Awards – Steve Renquist
		- Scholarship – Dustin Johnson
		- Search for Excellence – Clare Sullivan
	+ OAEA Committee Reports
		- NACAA Journal –
		- OAEA Website – Cassie Bouska
	+ Future Meetings and Conference Schedule 2019
		- JCEP Leadership Conference – February 6-7, 2019; Wyndham San Antonio Riverwalk, San Antonio, TX—Scott Duggan
		- PILD Leadership Conference – April 14-17, 2019 Hyatt Regency Crystal City, Arlington, VA
		- NACAA – September 8-12, 2019; Ft. Wayne, IN—Cassie Bouska
		- Western PIC – TBA
		- Oregon Extension Annual Conference – TBA

OAEA Amy Peters Award – Derek suggested. Melissa said Amy wouldn’t want a formal committee

Melissa suggested we thank Sergion for his service. Applause!

Sergio passed the gavel to Cassie.

Cassie asked for movement to adjourn. Willie 1, Mylen 2.

1. 2:25 pm: Adjournment