



Board Meeting Minutes

December 4, 2018

Opening

The regular board meeting of the Linn County Master Gardeners was called to order at 1:00

Present

Betty Goergen, President
Randy Peckham, 1st Vice President
Pam Nelson, 2nd Vice President
Brenda Winslow, Secretary
Ann Capps, Treasurer
Nancy Hammond, Member at Large
Ann Kinkley, Member at Large
Carolyn Larime, Member at Large
Karin Magnuson, Member at Large
Janice Gregg, OMGA Rep
Elizabeth Records, Master Gardener Program Assistant
David Krieger, Demo Garden Coordinator
Susan Morton
Larry Steele

Approval of Minutes

November minutes were approved as written

<http://extension.oregonstate.edu/linn/lcmga-board-meeting-minutes> is the website where all the minutes can be seen.

Treasurer Report-Ann Capps

Ann handed out the budget sheet.
Income for the month \$786.95
Expenses for the month \$491.84
Checkbook balance as of December 4, 2018 is \$17,265.69

There was a discussion about the seeds to supper program and what the budget might be for that. It was put in the budget as a line item. Elizabeth explained some of the possible costs with the seed to supper program. The program currently fits under the category of outreach-teaching supplies, which now has a budget of \$500. It was decided that seed to supper will be given \$400 and the outreach-teaching supplied budget will remain with \$100.

Currently "bee supplies" are in their own line item and expenditures for bees are separated and placed in the outreach category. The board changed it and put the bee outreach with the bee supplies category. A budget of \$2500 was given for bee supplies and outreach.

Extension Report-Elizabeth Records

2019 Master Gardener sign up opening has closed. There are 20 people enrolled for Linn county. Elizabeth has a spread sheet for the board available if someone wants to see the new trainees. Board members can give input on the new trainees if we would like. There is a meet and greet at 5:30 pm, Friday the 7th at the extension office. It will be a question and answer time and an opportunity for certified master gardeners to share about programs. Elizabeth is hoping to get back to applicants by next week with their approval.

There were approximately 3 or 4 people who received an extended plan for personal reasons from last year's class. We lost 2 trainees from that classes original group (one passed away and one moved to another county).

There was a discussion about funding for graduation. Typically Linn and Benton counties take turns giving \$250 for the graduation every other year. This year was Linn counties turn to pay the \$250 for graduation. Elizabeth was not aware of this and made Benton county pay \$270. Elizabeth suggests that Linn county pay toward the price of the venue rental. Nancy Hammond made a motion to pay \$250 to the venue from graduation. Janice Gregg seconded it. Motion carried. We have already paid \$200, so we need to pay \$50 more. Next year the county whose turn it is will pay for hosting and then each county will pay for the gifts for their own group. The board decided to put a line item in for \$250 for graduation each year.

It was found that the board minutes have not been updated on the website each month. Elizabeth has not put minutes on the site since August. She will be making sure she loads them each month from now on and there is a link on the weekly newsletter.

Elizabeth commented on the weekly email newsletters. She said 35% of people that receive it each week actually open it. We discussed that it is a great newsletter in the new format. Everyone liked it and the percentage is probably higher as not everyone opens it every single week.

Demo Garden-Dave Krieger, Larry Steele

Someone tried to steal the new donated chipper we just had fixed. It had been moved and was reported stolen but was later found in the vicinity unharmed. The thief didn't get very far with it.

The pollinator area is completed with new soil. The hardscape project is next, which is pavers for the new central pathway and the fence to the south side. They were provided by an anonymous donor and are on site now. About an inch of the new gravel that has to be removed to form a good base for the pavers.

Pollinator Conference-Susan Morton

Bee conference members met last week and started implementing the ideas from the comments last year. The speakers are all set. If anyone has leftover 2019 bee bookmarks from past events they need more. If those could be turned in then they won't have to print more. Farmers market kit boxes may have leftovers.

Feb 26th is the envelope stuffing for packets.

The next bee conference meeting is January 31st at 10am in the extension office.

The summer bees that Rich Little has been talking about looks like a good possibility for a next project. He is looking at leaf cutter bees and also the mason cane bees. They haven't started working on them yet until they have decided which bees to take on as a project.

Garden Tour-Betty Goergen, Karin Magnuson

Karin Magnuson has found a cute little garden that is just across the street from one of the main gardens scheduled for next year. They think they might add it as a bonus garden because it is very small strip full of good ideas. There is still a need for 3 more gardens to fill the tour. One of the other gardens that is set for next year is also small so they are looking for some larger gardens. It worked well last year to have information at each garden entrance. They will do that again.

Farmers Market-Pam Nelson

With 20 new trainees that will need hours this spring there was a discussion about farmers markets clinic tables. They work very well for new trainees. Pam wants to see master gardener outreach tables at various garden centers. An option could be to have a rotating answer table that goes once a month to different locations. It would be a type of traveling clinic table so that new trainees do not always have to travel to the extension office. Events like the Scio lamb fair would be a good option for a floating plant clinic. Also the Linn fair grounds various events. Betty will put a floating plant clinic on next month's agenda. The floating clinic would need a clinic market box that would be kept in the extension office. Elizabeth said the office will supply the box.

Approve Budget for 2019

We will look at the budget for approval next meeting when the new items have been added.

Phone Tree-Betty Goergen

Betty is thinking about creating a phone tree for things like the monthly meetings. The phone tree would help with people that are not on the computer and miss the notes. It could be used as a reminder for meetings and that type of thing.

Hot Spot-Betty Goergen

Betty looked into a hot spot internet box for outreach events. Someone would need to put the hot spot on their phone bill and be reimbursed each month. We will discuss this next month.

Purchase Microphone-Betty Goergen

We need a microphone and sound system for Elizabeth. She is very quiet and cannot be heard in a group of people. There was quite a bit of problems hearing her at graduation. Elizabeth will check into it and we may have one available through OMGA.

Meeting Adjourned at 2:12

Respectfully submitted by Brenda Winslow, Secretary