

LINCOLN COUNTY MASTER GARDENERS ASSOCIATION
Executive Board Meeting
September 11, 2017
Newport Public Library Meeting Room

Board Members Present: Donna Davis, Sharon Busby, Liz Olsen, Mary-Ellen Townsend, Ann Geyer, Deanna Trail and Kristi Kind

Non-Board Members Present: Pam McElroy, Cathi Block, Jill Johnson, Dawn Henton, Alanna Miklic, Winnie Greenshields, Pat Shaw, Maureen Chaplain and Mary Jane Bonelitz

Meeting called to order at 9:57 am

Announcements

- Picnic will be held on September 25th, 11:15-2:15 at the South Beach Community Center.
- Apple Squeeze is set for October 14th, 11-?, bring gloves, a knife and lunch.
- MG Notebooks that are included in graduation gifts are available for purchase @ \$1.75.

Committee Reports

- Hoopie House – Cathi Block has been working with Alanna Miklic and Winnie Greenshields. The “dream team” is making progress on finding potential properties for a master gardener greenhouse and propagation training center. Greg Kurtz and Jeff Olsen have been asked to be advisors. Alanna is working up a budget with line items and approximate costs. Summary report and land use proposal attached.
- Membership – Donna Davis, Sharon Busby, Deanna Trail and Ann Geyer (Jeff Olsen on Jury Duty) have communicated via email. They are waiting on OMGA to provide information about categories of membership. More information coming soon! Liz Olsen encouraged the committee to also poll MG members regarding types of membership.

Garden Reports

- Lincoln City – Mary Jane Bonelitz gave a presentation about keyhole gardens. The group wanted to do something unique and settled upon installing a keyhole garden. These gardens are built out of local materials, are water wise and are self feeding using kitchen scraps and other compostable materials. This will provide the public with some education about a way to grow large amounts of produce in a small space. Educational signage will be posted and yearly workshops will be held to teach folks how these gardens work. Three keyhole gardens can feed a family of 10 for one year. The group has tentative dates set to tear down two existing beds and start construction of the keyhole garden upon board approval. A sheet detailing costs was provided. (attached) **Deanna Trail made a motion to approve the keyhole garden budget, as presented at \$1030.00. Mary Ellen Townsend seconded the motion. Motion passed on a vote of the board.** Written report for August activities is attached.
- Oceanview – Report by Judy Kloos is attached. Planning for next year's garden is underway.
- South Beach – Report by Marlene Shapiro is attached. The August 8th open house went very well.
- Yachats – Report attached. A Multnomah MG named Leland was introduced to the group and may join, getting ready for fall cleanup, arranging for debris removal.
- YBLG – Report attached. Many contacts in the garden this month with MG week and a harvest. Total pounds donated to date: 35

Financials

Reports in attachments. Sharon Busby presented the current financial reports and noted that we will be sending in scholarship funds in June next year, per Foundation protocol. No changes on income. The BBQ cost over \$700 and equipment is up a bit with new sign costs.

Minutes

Kristi asked for a motion to approve the August minutes as emailed to that meeting's attendees. **Deanna Trail made a motion to accept the August minutes, as presented and Sharon Busby seconded. Motion passed.**

Coordinator Report

- Asking Demo Garden Coordinators to create articles about their gardens for the newspaper to plug the gardens and also the upcoming master gardener classes. Thanked them for a good showing for the Linn/Benton MG group visit.
- Surplus Seed to Supper books are available for purchase at \$6 ea.
- The date for general awards and the 2017 class graduation is set for November 16th. It is a potluck, please bring food.
- The 2018 class schedule is finalized (copy attached) and postcards for prospective new students will be going out soon. Registration opens October 2nd.
- Liz announced that she will be retiring from this Coordinator position, effective December 31st. She will still be Office Manager for the Extension Office and available to mentor her replacement. This will allow her time to pursue her passion of youth gardening education promoting it to Lincoln County School District. Liz received a round of applause and thanks from board members.

Old Business

- Sharon advised of Seafood & Wine committee chair Jeff Olsen's request for a check in the amount of \$775 for use in securing a booth for the 2018 Festival, which must be done by September 18th. **Mary-Ellen Townsend made a motion to provide Jeff with a check in the amount of \$775, Deanna Trail seconded the motion. Motion passed with a unanimous vote.**

New Business

- Ann Geyer has been tapped as the nominating committee chair and Claudette Schroeder will serve as the budget committee chair.
- Deanna Trail is planning to attend the board training in Florence and will send out an email with what she learns.
- Deanna suggested that everyone check out the MG Facebook page: Ann posts educational items and she posts events. Liz suggested promoting the Facebook page at the general meeting.

Next meeting October 9th at the library, doors open at 9:30, meeting starts at 10:00.

Meeting adjourned at 11:44 am

Respectfully Submitted,

Kristi Kind, LCMGA Secretary

Attachments

Update on Hoopie House Training Center
land use proposal

Keyhole Garden Financials

Lincoln City DG Report for August

Oceanview Adaptive Therapeutic Garden Report

South Beach Demo Garden Report for August

YDCG Meeting Notes for August

YBLG Garden Reports

Account Balances as of 9/2/2017

Budget vs Actual as of 9/2/2017

Update on Hoopie House Training Center

September 11, 2017

Committee members: Cathi Block, Alanna Miklic, Winnie Greenshields and Deanna Trail. Also Jeff Olsen and Greg Kurtz have been asked to be advisors.

Land - Cathi Block has written a Land Use Proposal to be presented to possible land donors or land owners. The land we are still researching is: property through Wilder, property at the Newport Commons (fairgrounds) and property through OCCC. There is other property on our minds, but we have yet to research due to their location.

Hoopie House – We notified Josh Palmer, the owner of the old Coastal Garden property, that the Hoopie house he donated to us was too large for our needs. He has also offered us space in the Hoopie House on the north side of the property. We have this offer on the back burner, just in case other properties don't work out.

We have researched the price of a new Hoopie House Kit. This will also stay as an option.

Contractors – We have 2 contractors who are willing to give us a bid to pull city permits and construct the Hoopie House Kit.

Financial Budget – Alanna is working on a Financial Budget with Line Items and approximate costs to acquire/lease land. Improve the land by preparing it for the Hoopie house and bring in/connect utilities etc. And purchase, construct and furnish Hoopie House.

We, Lincoln County Master Gardeners, (LCMGA) are looking for a piece of land to borrow or lease for 5 years with an option to renew for another 5 years.

The purpose of the land is to install a building to be used as a training center for Master Gardeners. This would be used for hands on training in planting from seed, plant propagation, or any garden related projects and could be used for round table discussions and workshops for the public as well.

We would need water and power and would gladly pay for these utilities monthly. Parking would also be necessary for these training sessions.

The annual Master Gardener classes have been held at the main campus of OCCC for many years now and it would be beneficial to have this training center close by. That would also keep it centrally located within Lincoln County.

Thank you for your consideration.

Keyhole Garden Financials
Lincoln City Demonstration Garden
9/11/17

Item	Dealer	Description	Price
Aspen Granite Stone	Ace North	11.5"x7"x4" brick dimensions. Keyhole Circum. is 18.85' plus 4' for keyhole = 22.85' or 274.20". 24 bricks/row x 6 rows = 144 bricks. 144 x \$1.89 = \$272.16	272.16
Flagstone	Bear Valley Nursery	\$7/sq foot x 4' = \$28.00	28.00
Rebar	Ace North	6' rebar x 8 @ 9.18=\$73.44	73.44
PVC Pipe	Ace North	(2"x10') x 5 @ 9.38=\$46.90	46.90
Clear Polyfilm 6 mil	Growers Supply Nursery	(12' x 100')	111.00
Educational Signage	Delake Signs	Estimate for two comprehensive educational signs regarding Keyhole Gardening (\$130 each)	260.00
Pressure Treated 4x4x8'	Ace	Corner of Keyhole and 2 sign posts @12.99each	25.98
SUBTOTAL			817.48
Compost Pails	Amazon	For transport of kitchen scraps 10-1.3 gallon stainless steel with lid, handle and 3 filters @ 20.99	209.90
TOTAL			1027.38

Lincoln Master garden report for August

- 1. Mary Jane presented a talk and discussion to the Kiwanis Club about the master garden program and the garden in Lincoln City.**
- 2. The Open House on 8/8 experienced the largest number of attendees. Harry Olson spoke on vertical gardening – the garden displayed one example of a vertical garden**
- 3. The garden continues to experience guests – deer- the two couples seem to enjoy the many bounties they find almost daily in the garden.**
- 4. 29.6 pounds of produce were donated to the food pantry from the garden.**
- 5. Tomato plants are laden with fruit. The plants are so loaded with tomatoes that special ties had to be created to hold up the tomato plants and cages.**
- 6. Zucchini plants were removed from the garden as the plants were experiencing end rot and powdery mildew.**
- 7. In preparation for the open house a clean up party was held 8/4**
- 8. An article about the garden appeared in the News Guard. This was the first such article in this newspaper.**
- 9. Mary Jane talked to representatives at OCCC about the watering system. They provided a new hose with a much easier access to water.**

Respectfully submitted by

Nancy

And Mary Jane (she was the one who really kept the records for the month)



Brian Kristi GreeneKind <greenekind67@gmail.com>

Oceanview Adaptive Therapeutic Garden

1 message

judy kloos <judykloos@hotmail.com>

Tue, Sep 19, 2017 at 1:37 PM

To: Pam McElroy <pmcelroy456@charter.net>, "Olsen, Liz" <Liz.olsen@oregonstate.edu>, Donna Davis <lcmgdonna@gmail.com>, Kind Kristi <greenekind67@gmail.com>

The OATG has spent the past month focused on maintenance activities with weekly Thursday work parties and scheduled watering throughout the weeks of hot weather. We are beginning to plan for next year's demo garden.



Merry Gardener <lcmgsecretary@gmail.com>

Fwd: August monthly report So Beach

1 message

Donna Gardener <lcmgdonna@gmail.com>

Sat, Sep 9, 2017 at 4:30 PM

To: "Deanna Trail (LCMGA_fun@yahoo.com)" <lcmga_fun@yahoo.com>, S Busby <sjbusby62@gmail.com>, Merry Gardener <lcmgsecretary@gmail.com>, Ann Geyer <anngeyer@gmail.com>, Mary-Ellen Townsend <maryellentownsend@gmail.com>, Liz Olsen <liz.olsen@oregonstate.edu>, OLD address <annodd@charter.net>

----- Forwarded message -----

From: **marlene shapiro** <mwshap62@gmail.com>

Date: Fri, Sep 8, 2017 at 11:13 AM

Subject: August monthly report So Beach

To: "Olsen, Liz" <Liz.Olsen@oregonstate.edu>, Donna Davis <LCMGDonna@gmail.com>

Hello, Sorry for being late on this. Here's the So Beach Demo Garden monthly report for August, 2017. This is brief!

This was a busier month for the SBDG. On August 8, for our Open House, and for an additional tour before and after Harry Olson's talk on Grafting, we had a very successful turnout. Apprentices Diane Bryan, Greg Kurtz, and Rebecca Hooper as well as all coordinators were present. We fortunately have no pride, and dressed in yellow T-shirts with bee appliques and wore bee antenna, as we showed approximately 25 people around our garden. On Aug. 29, we had the opportunity to show the Linn Benton MG's and some of their children (also approximately 25 people) our beautiful garden! Diane P, Marlene, Diane B. and Greg G were present to show the garden. Many questions were asked/answered. A fun time was held by all! Marlene Shapiro

3 attachments**IMG_1032.JPG**
4045K**IMG_1031.JPG**
3136K**IMG_1034.JPG**
4241K



YDCG Meeting Notes
August 25, 2017

Participants: Melinda Robinson, Pat Shaw, Joanne Kittel, Loyd Collett, Verna Collett, Donna Hadden, Lisa Sanders, Hoyt Husing, Paul Clinton, Alanna Miklic, Liz Olsen, (Lauren) Leland.

Meeting opened by Melinda Robinson at 9:30am. Liz introduced Leland (MG relocated to Yachats from Multnomah County). Liz invited Leland to visit our group to consider joining. MGs present introduced themselves. Leland introduced herself.

Liz advises that all MGs need to submit their hours and food donations by October 31st the end of the recording year. Registration for the 2018 MG class begins October 1st. Liz handed out flyers. Graduation for the 2017 MG class will be in November.

Budget is currently \$1739.05. Verna has about \$100 in receipts from advertising in the Pacific Skinny. Eric Swanson mowed in July and August. Melinda has requested his payment.

Fall Garden Clean Up: Pruning will need to be done, clean out and covering of beds/plots and repair of the weed barrier cloth. Betty got pricing from NW Timber Supply in Philomath. Melinda and Paul will get pricing on cloth through Oregon Bag Company in Canby and Dahl. We need to ascertain where additional cloth is needed. Melinda will talk to Eric Swanson to get pricing on having Eric pulling morning glory, pruning, emptying and hauling away compost bin contents, and edging the drive and garden plots for the Fall Garden Clean Up.

The driveway and other areas between the raised beds comprise a total area of 38 cubic yards for a 4" depth of Hemlock. Pricing on Hemlock bark mulch is \$35 per yard. The delivery fee is \$40 for each 15 yard truckload. That is \$1330 for the bark mulch and \$120 for delivery. For a total of \$1450. Liz states that having mulch at the lighthouse garden does make the weeds easier to pull.

Verna suggested that we use a pre-emergent like corn gluten on the drive. Collett's use corn gluten with good results. Donna made a motion to try the corn gluten pre-emergent (Amazon \$40/25lbs) on the drive. Motion passed unanimously.

Alanna spoke to Dahl and the church. Since the Garden property is owned by the church, the debris removal Dahl offers would have to be an add on to the churches current service. A 95-gallon yard debris container would be picked up every other Monday. The minimum 1 year contract would cost about \$9 per month. Donna made motion to get the 95-gallon debris service for one year. Motion carried unanimously.

Next Open House 9/10/17, the garden will be open from 11 - 2.

Next meeting 9/15/17.

11:00 adjourned to harvest potatoes in the garden

"from the notebook of Janice King "

Subject: YBLG July 29- August 4 Week 8

"Sunday July 30 ... sunny with cool wind, fog bank on the horizon. Dead leaf and bud pruning, talked with about a dozen or more out of state families, all remarked on how cold Newport is. 1 hour and lots of conversation with tourists.

Monday 31 ... mid 60's, cool wind. Pruning and removal of dying plants. 45 minutes, not to many visitors today.

Tuesday 1 ... planting party with Michael and Doug. They had peas, beans, onions, nasturtium, borage, and potatoes to plant. We worked 1 1/2 hours transplanting and cleaning out dying plants. The beds were well watered, I turned off the water system for this evening and will turn on again tomorrow afternoon.

Wednesday 2 ... the bed with beans and peas still wet, other beds had dried out a little. Turned water back on, no contact.

Thursday 3 ... had to leave town early, Michael covered for me. The garden is self sufficient and ok for a day.

Friday 4 ... fertilized with fish 5-1-1, 20 gallons. Transplanted 6 Pepperoncini pepper plants that I had taken home to nurse in my greenhouse, still very small. Northeast corner by lettuce very wet there must be a leak, Michael knows and will deal with it. Over a dozen contacts, most avoiding the heat in the valley. Cool and foggy today. Garden is greening up and loving the warmer weather, transplants all look great. Signing off, Janice"

YBLG week of August 5th to August 11th - Week #9

Observations:

- August 5th-August 8th: Routine maintenance; weeding and dead-heading. Garden looks spartan but healthy. Weather has maintained its morning foggy into afternoon theme-cloudy most of the week.
- August 9th: Master Gardener Week- with Newport Community Drum Circle and a harvest for food pantry. (see notes below in observations)- 76 contacts in the garden.
- August 10th-August 11th: Bonnie covering for me...noted continued wet spot on left side of lettuce bed. I found leak (back side of bed) but will have to fix it after we do the final harvest.

Notes: Master Gardener Week- Wednesday, August 9th at the YBLG was a great success. The Newport Community Drum Circle, under the baton of Chandler Davis, was well attended under foggy and cloudy skies. **Thank you Jeff, Liz, Penny, Doug, Kristi, Lindsay, Marcy, and Bonnie for tending to the harvest** and support this week at the YBLG. Thank you **Luke, PDRD**, for getting the gate open early and supporting our efforts. **Patti**- love the 4ft bench...these tired bones really appreciated it on Wednesday. Great turnout from our LCMG group and board. - 76 contacts in the garden (non-MGs)

Our second harvest. Today's Catch: Lettuce, Kale, oregano, thyme, sage, rosemary, carrots, onions, peas, and beans ...25 lbs worth and a very thankful food pantry. We did pull about 40+ garlic bulbs, which are drying off in the shed, and we will donate that in a few weeks with more lettuce and the rhubarb we missed.

Donation #1 July 6th 10 lbs.

Donation #2 August 9th 25 lbs.

Total to date 35 lbs.

Talked with the current docents at the lighthouse and updated them about our activities at the YBLG. I provided an informational flyer for their board that will be updated the 1st of each month.

So for your 'board' ...here is what we know:

- **Tuesday-August 29th** - Benton County Master Gardener visit to YBLG garden. Time: 11:00am-12:Noon

YBLG week of August 12th to August 18th - Week #10

"From the garden log of Bonnie Paul:"

My week was a bit disjointed due to out of town company, but Michael swapped days with me, thank you!.

The garden looks a little sparse after the harvest, but is recovering. Green beans and sugar pod peas are producing, and flowers are blooming, herbs are flourishing. We actually have a cherry tomato turning color! Corn is struggling.

I spoke with people from Yuma, Portland, Lebanon, California, Washington and more. The week was a mixture of overcast, sun, cool and wind. The water system faucet was damaged mid week and someone turned it off, but Michael repaired it and I don't think anything suffered lasting damage. Also thanks to Michael pictures are attached.

YBLG week of August 19th to August 23rd - Week #11

"From the garden log of Marcy Kenyon:"

It was the week of the Great Eclipse! The garden remained calm and held fast to the earth. No great hordes of starving tourists overran the beds. The blackberry flourished as did the borage. The green beans may have been stretched by the event - a few are over a foot long - green and purple. The dwarf sunflowers were radiant. Otherwise all was as expected. There were a few more weeds to pull and tourists to impress. The soil was nicely moist and the sun consistent all week. Progress has been made in overall growth.

Faithfully submitted by:

Marcy Kenyon

YBLG Team August 29th

Thank you all that were able to make it today to meet and greet.

Other: Talking with Doug and Kristi, we decided to do a mini-Harvest on September 5th at 11:00am.

The garlic from the last harvest is ready to clean, clip and donate to the food pantry so we will gather what else there may be ready and do a larger donation. Please feel free to add your over abundant home harvest to the pot.

Let me know what questions you have.

-michael

Account Balances – As of 9/2/2017

Bank Accounts				Balance
Cert. Of Deposit	6728	M. 10/2017	.02 rate	10096.98
Cert. Of Deposit	8906	M. 03/2018	.05 rate	15073.91
Savings				2705.42
Scholarship				5001.25
Total Bank Accounts				32877.56
Checking Account				
Lincoln City Demo				424.35
Newport Demo				326.61
Oceanview Adaptive				77.30
Yachats Demo			861.57	
Yachats Com			325.00	
Yachats Total				1186.57
YBLG				1977.53
Outstanding Checks				7304.65
Total Checking				11297.01
Overall Total				44174.57

Budget VS Actual As of 9/2/2017

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Category Description	Actual	Budget	Difference
INCOME			
Uncategorized	107.88	0.00	107.88
Contributions	227.00	100.00	127.00
Dues	1328.00	1258.00	70.00
Grants	0.00	200.00	-200.00
Interest earned	0.69	40.00	-39.31
PSP #5 Yachats			
Bed Rentals	325.00	400.00	-75.00
Savings to Transfer	0.00	2624.00	-2624.00
SE #1 SpringGardenSale	13818.05	13000.00	818.05
SE #3 Fundraisers	0.00	50.00	-50.00
SE #4 Seafood & Wine	4831.80	7200.00	-2368.20
TOTAL INCOME	20638.42	24872.00	-4233.58
EXPENSES			
Uncategorized	107.88	0.00	-107.88
Awards	715.00	750.00	35.00
Chapter Programs	870.11	1300.00	818.05
Community Events MG week	0.00	100.00	100.00
Conferences & Meetings	165.54	460.00	294.46
Contributions- Given	0.00	100.00	100.00
Dues OMGA	658.00	600.00	58.00
Education & Training	0.00	700.00	700.00
Grants & Scholarships			
2017 IMGC	600.00	600.00	0.00
Advanced MG training	200.00	780.00	580.00
MG Class	<u>110.00</u>	<u>220.00</u>	<u>110.00</u>
Total Grants & Scholarships	910.00	1600.00	690.00
Historian	0.00	100.00	100.00
Insurance Liability	257.00	300.00	43.00

Budget VS Actual As of 9/2/2017

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Category Description	Actual	Budget	Difference
EXPENSES			
LCMGA			
Equipment	270.93	500.00	229.07
Storage Rental	693.61	767.00	73.39
Supplies	243.80	200.00	-43.80
Tablet ATT	138.26	200.00	61.74
Total LCMGA	1346.60	1667.00	320.40
Library	0.00	100.00	100.00
Newsletter & Website	360.83	750.00	389.17
Postage-General	71.11	100.00	28.89
Printing-General	852.15	495.00	-357.15
PSP #1 MG Class Exp	203.32	500.00	296.68
PSP #4 Yaquina Bay	731.91	500.00	-231.91
PSP #5 Yachats	997.52	1500.00	502.48
PSP #6 Newport Garden	673.46	500.00	-173.46
PSP #7 Lincoln City Garden	867.31	500.00	-367.31
PSP #8 Mobile Help Desk	0.00	200.00	200.00
PSP #9 Oceanview	995.52	850.00	-145.52
PSP #10 Scholarship	4000.00	4000.00	0.00
PSP #11 Seeds to Supper	214.54	400.00	185.46
Roundtables	50.00	200.00	150.00
SE #1-SpringGardenSale	3953.42	4000.00	46.58
SE #4-Seafood & Wine Festival	2284.87	3000.00	715.13
Travel	0.00	450.00	450.00
Volunteer Appreciation	344.03	500.00	155.97
TOTAL EXPENSES	21630.12	26222.00	4591.88