

**FINAL**

**LINCOLN COUNTY MASTER GARDENER ASSOCIATION  
May 9, 2016 Executive Board Meeting  
Newport Public Library McEntee Meeting Room**

(\* indicates documents that will be attached to the final meeting minutes filed in the Secretary's notebook in the Extension MG Office)

Board Members Present: Donna Davis, Dawn Henton, Karen Jones, Pat Shaw, Liz Olsen  
Non-Board Members Present: Cathi Block, Jill Johnson, Pam McElroy, Becky Stiles

President Donna Davis called the meeting to order at 10:00 a.m.

Approval of Previous Board Meeting Minutes: The following corrections were made to the April minutes:

- 1) On page 1, at the bottom of the page, Donna Davis (rather than Liz Olsen) indicated the location of the check request and donation tax receipt forms.
- 2) On page 2, under Spring Plant Sale, it was clarified that "the embroidery design and setup of the OSU Master Gardener Program logo was paid for out of the MG Program Coordinator's funds."
- 3) Under New Business, the correct cost of printing the 32 page LCMGA directory was \$295.00 (rather than \$495.00).

With those changes, Pat Shaw moved and Dawn Henton seconded that the minutes be approved as corrected, and the vote was unanimous to do so.

Financial Reports: Below is a summary of LCMGA financial information as of February 29, 2016:

|                      |                        |
|----------------------|------------------------|
| Account Balances:    |                        |
| CD 6728:             | \$10,081.36            |
| CD 8906:             | \$15,073.91            |
| Checking:            | \$ 8,801.28            |
| Savings:             | \$ 5,054.92            |
| Scholarship:         | <u>\$ 5,000.44</u>     |
| Total:               | \$44,011.91            |
| Income/Expenditures: |                        |
| Income YTD:          | \$16,205.00/\$8,207.96 |
| Expenditures YTD:    | \$16,205.00/\$9460.86  |

Dawn Henton moved and Pat Shaw seconded that the financial reports be accepted, and the vote was unanimous to do so.

Spring Garden Sale Update: Cathi Block has requested a check from the treasurer to pay for the rental of the fairgrounds exhibition hall. Plant sale posters\* are ready to be posted throughout the county. Donna Davis, Judie Rickus and Cathi Block did a great job promoting the plant sale on a KNPT radio spot.

Storage Space: Cathi reported that LCMGA has now rented a 5'x10' storage unit at Safe Lock Storage in South Beach. The unit number is L-4, and there is a combination lock on the unit.

Demonstration Garden Brochure\*: The brochures have been printed and are available at the Extension Office and elsewhere. The brochures look very professional – kudos to Michael Christy for his expertise in putting them together.

LCMGA Scholarship Update: Dawn Henton reported that there had been 12 applicants for our first scholarship, and a recipient has been selected. Donna Davis will notify the recipient, and more details will be forthcoming in June.

MG Program Coordinator Report:

MG Week and Fair Update: Liz Olsen will request that the Lincoln County Board of Commissioners declare the week of August 14 – 21, 2016, to be Master Gardener Week, and garden coordinators will need to decide how they will participate. The Yachats garden is planning an open house with plant clinics for August 14, 2016. MG Week will once again coincide with the Lincoln County Fair, which will be held on August 19 (Senior Day), 20 (Family and Youth Day), and 21. Plans are still being formulated for LCMGA's involvement with the fair, but possibilities include having Junior Master Gardener activities and tomato tastings. Liz will find out what the deadline is for having our information included in the Fair's program.

Seed to Supper (S2S) Program: Liz reported that she and seven other individuals participated in a full-day training session for the Seed to Supper program. The S2S program will be delivered during June, July and August. The first Lincoln County pilot program will be launched in partnership with Ridge Apartments and Oceana Family Literacy Center, both in Lincoln City. LCMGA is currently the host agency, but the plan is to pass that responsibility on to another sponsoring agent next season. Liz and Donna are going to the Ridge Apartments on Tuesday, May 10, to register participants. Currently the registration will be limited to 15. Oregon Food Bank is very happy to have the program launched!

Apprentices/Gardens: Liz reported that most of the apprentices have decided on a project. The Lighthouse Garden has been expanded to accommodate students from Yaquina View as well as from Sam Case. The Yaquina View students will concentrate on pollinator plants, whereas Sam Case students will focus on vegetables. Liz also reported that Oregon State Parks provided funds for the garden areas to be cleared and bark dust put down. They also paid for and arranged for delivery of a pallet of Harvest Supreme soil amendment. Their help is much appreciated.

New Business:

The following motion was proposed:

**“Vice President Dawn Henton moved that, on an annual basis, an honorarium of \$200.00 be awarded to each of the following LCMGA members: The Lincoln County Master Gardener of the Year, the Lincoln County “Behind the Scenes” Gardener, and the LCMGA nominee for State Master Gardener of the Year and/or the State “Behind the Scenes” Gardener (if there are nominees). The funds would be used to assist the**

**honorees with attending Mini-College if they choose to do so. Although the honorees would be encouraged to attend Mini-College, such attendance would not a requirement for receiving the \$200.00 honorarium.”**

**Liz Olsen seconded the motion, and it was passed unanimously.**

Karen Jones encouraged members to attend this year’s Samaritan House Secret Garden Tour, which will take place on Sunday, June 26, with all the gardens being in the Otter Rock area. Several LCMGA members have volunteered to work on the tour. The cost for the tour is \$25.00 (\$12.50 for volunteers), and tickets can be purchased at several outlets throughout the county as well as online. All proceeds benefit Samaritan House Family Shelter.

Pam McElroy reported that the Food Pantry has decided against sponsoring this year’s Garden Expo. No decision about future Garden Expos will be made at this time.

Pam also reported that the apprentices working at the Oceanview Adaptive Garden are doing a great job, and that work on the pergola is progressing. The garden continues to be of great interest and enjoyment to the residents of Oceanview.

Liz reported that the OCCC garden participants decided against putting in an irrigation system this year, so she will not be applying for an educator grant at this time. She is also in the process of renewing the garden agreement for the OCCC demonstration garden.

Donna Davis announced that our next board meeting will be held on Monday, June 13<sup>th</sup>, at the Newport Public Library McEntee Meeting Room.

There being no other business to come before the board, the meeting was adjourned at 11:30 a.m.

Respectfully submitted,

Karen Jones, LCMGA Secretary