

**LINCOLN COUNTY MASTER GARDENERS ASSOCIATION**  
**Executive Board Meeting**  
**May 8, 2017**  
**Newport Public Library Meeting Room**

**Board Members Present:** Donna Davis, Sharon Busby, Liz Olsen, Ann Geyer, Deanna Trail, and Kristi Kind **Board Members Not Present:** Mary Ellen Townsend  
**Non-Board Members Present:** Pam McElroy, Cathi Block, and Jill Johnson

Meeting called to order at 10:06 am

Announcements

- Member directories (110 copies) are printed and can be found in the MG office.
- The Yachats Demo Garden open house is coming up on Sunday, May 13<sup>th</sup>.
- There is a new suggested Demo Garden report form.
- Debit sales will be possible for the pre-sale on the 19<sup>th</sup>.

Financials

Sharon gave a power point presentation (copy attached) and advised that the checking account balance is lower than usual due to funding the scholarship and demo garden activities but it will bounce back after the plant sale. One more person has paid their 2017 dues and monies were paid out for a laser pointer, sandwich boards and the website fee.

Minutes

Kristi asked for a motion to approve the April minutes as previously sent out. **Deanna Trail made a motion to approve the April minutes and Ann Geyer seconded. Motion passed unanimously.**

Committee Reports

• Membership Database

Membership committee members Sharon Busby, Jeff Olsen and Ann Geyer will set a meeting for sometime after the plant sale and before the budget meeting to discuss setting a policy to manage late dues payers. They will report back to the Board in September. Thanks are due to Heather Fortner for getting the member directory done. Also, thanks are due to Heather Fortner and Becky Stiles, having made their recommendations for the MG awards.

•Website

Ann reported that Mary-Ellen has the 2016 photos organized. There is a photo album link on the member page of the website. There are still missing names for many of them. Discussion had regarding putting names on pictures and finding a way to know about the folks who would rather not appear on social media.

Deanna reported that she is posting pictures of events and activities on Facebook. She and Ann have been added as administrators on Facebook and our thanks go out to past administrators Mary Jane Bonelitz and Elizabeth Griffith for their work on the Facebook page.

• Spring Garden Sale

Cathi advised there will likely be more plants than ever before at this year's sale. She is requesting that a committee be formed to address the potential for a central greenhouse (hoop house) and suggested two potential members of that committee: Alanna Micklic and Winnie Greenshields to serve along with a board member. **More discussion will be had on forming a hoop house committee at the June meeting.**

• Scholarship

A good candidate has been selected with a unanimous vote. Donna will be presenting the scholarship on behalf of the LCMGA and the name of the recipient will be made available after the scholarship awards night.

### Garden Reports

- YBLG greenhouse tending with the students continues. A vent system and misting system have been installed. Seedlings will be transported to the Lighthouse garden and planted out with students in early June.
- Lincoln City provided a status report from their April 10<sup>th</sup> meeting (attached). Their apprentice project was presented and spring garden prep is underway.
- Oceanview coordinator Pam McElroy is working with Mike Warren to remedy the soil situation, footings have been set for the pergola to remedy potential problems with wind and an indoor seeding party has been done with the residents. Berms will be put in to help with the cutting garden. (report attached)

### Coordinator Report

- Seeds to Supper program in Siletz is going well with 17 participants representing a wide array of people. They are hoping to get out in the garden soon – 20 plots plus 5 raised beds.
- Will check the pH strips to make sure they are viable and will purchase new ones if needed.
- Found a new plant ID instructor: Dr. Melanie A. Link-Perez. Hoping to set a continuing ed class for MG's on June 20<sup>th</sup> at OCCC.
- Jill, Marlene and Cathi did a live radio spot on KNPT to publicize the plant sale. Liz and Michael Christy did another KNPT spot with Casey Miller.
- MG Week lineup: August 6<sup>th</sup> Lincoln City, 7<sup>th</sup> & 8<sup>th</sup> possibly Harry Olsen/vertical garden, 9<sup>th</sup> YBLG, 10<sup>th</sup> Ross Penhalgon/pruning, 11<sup>th</sup> Oceanview, 12<sup>th</sup> OCCC and 13<sup>th</sup> Yachats.
- Extension would like the MG's to participate in Fair. We will wait and see – at this point, the consensus is to pass.
- Project Request forms. Several have been sent out in response to inquiries. We will likely see the form from Hillside Assisted Living come back. They would like assistance with some container gardening for their residents.
- The Lincoln City demo garden could use some support. It needs to be more appealing and visible with prominent signage and a focus project. Perhaps they could somehow utilize the sand that abuts the garden.
- Agreements with Oceanview and OCCC are renewed for 3 years. Oceanview will own any permanent structures and OCCC is requesting up-front notification of any changes or modifications to the garden there.
- Inventory lists need to be updated.

### New Business

Ann suggested we consider getting a public garden manager to speak about what works and what doesn't work.

Board needs to set up some guidelines and resources for demo garden signage.

### Old Business

Deanna will revisit the audit report information at the next meeting.

Meeting adjourned at 12:20 pm

### Attachments

Account Balances as of 5/1/2017  
Current Year Budget Report  
Oceanview Demo Garden Report  
Lincoln City Demo Garden Report

Respectfully Submitted,

Kristi Kind, LCMGA Secretary

# Account Balances - As of 5/1/2017

As of 5/1/2017

5/1/2017

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| Account                    | 5/1/2017<br>Balance |
|----------------------------|---------------------|
| <b>Bank Accounts</b>       |                     |
| Cert. of Dep 6728          | 10,096.98           |
| Cert. of Dep 8906          | 15,073.91           |
| Checking                   | 1,923.51            |
| Lincoln City Demo          | 468.05              |
| Newport Demo               | 413.28              |
| Oceanview Demo             | 300.81              |
| Savings                    | 4,064.18            |
| Scholarship                | 9,000.97            |
| Yachats Demo               | 861.57              |
| YBLG Demo                  | 2,235.86            |
| <b>TOTAL Bank Accounts</b> | <b>44,439.12</b>    |
| <b>OVERALL TOTAL</b>       | <b>44,439.12</b>    |

| Category Description                    | 1/1/2017<br>Actual | -<br>Budget      | 12/31/2017<br>Difference |
|---|--------------------|------------------|--------------------------|
| <b>INCOME</b>                           |                    |                  |                          |
| Contributions                           | 117.00             | 100.00           | 17.00                    |
| Dues                                    | 1,268.00           | 1,258.00         | 10.00                    |
| Grants                                  | 200.00             | 200.00           | 0.00                     |
| Interest Earned                         | 0.30               | 40.00            | -39.70                   |
| PSP #5 YachatsDemo-Comm.Garden          | 175.00             | 400.00           | -225.00                  |
| Savings to Transfer                     | 0.00               | 2,624.00         | -2,624.00                |
| SE #1 SpringGardenSale Inc              | 70.00              | 13,000.00        | -12,930.00               |
| SE #3 FundRaisers Inc                   |                    |                  |                          |
| Other SE #3 FundRaisers Inc             | 0.00               | 50.00            | -50.00                   |
| <b>TOTAL SE #3 FundRaisers Inc</b>      | <b>0.00</b>        | <b>50.00</b>     | <b>-50.00</b>            |
| SE #4 Seafood&Wine                      | 4,831.80           | 7,200.00         | -2,368.20                |
| <b>TOTAL INCOME</b>                     | <b>6,662.10</b>    | <b>24,872.00</b> | <b>-18,209.90</b>        |
| <b>EXPENSES</b>                         |                    |                  |                          |
| Awards                                  |                    |                  |                          |
| Other Awards                            | 45.00              | 750.00           | 705.00                   |
| <b>TOTAL Awards</b>                     | <b>45.00</b>       | <b>750.00</b>    | <b>705.00</b>            |
| Chapter Programs (Activ & Fd Trips)     | 79.26              | 1,300.00         | 1,220.74                 |
| Community Events & MG week              | 0.00               | 100.00           | 100.00                   |
| Conferences & Meetings                  |                    |                  |                          |
| Other Conferences & Meetings            | 155.54             | 460.00           | 304.46                   |
| <b>TOTAL Conferences &amp; Meetings</b> | <b>155.54</b>      | <b>460.00</b>    | <b>304.46</b>            |
| Contributions-Given                     | 0.00               | 100.00           | 100.00                   |
| Dues OMGA                               | 623.00             | 600.00           | -23.00                   |
| Education & Training                    | 0.00               | 700.00           | 700.00                   |
| Grants & Scholarships                   |                    |                  |                          |
| 2017 IMGC                               | 330.00             | 600.00           | 270.00                   |
| Advanced MG Training                    | 0.00               | 780.00           | 780.00                   |
| MG Class                                | 110.00             | 220.00           | 110.00                   |
| <b>TOTAL Grants &amp; Scholarships</b>  | <b>440.00</b>      | <b>1,600.00</b>  | <b>1,160.00</b>          |
| Historian                               | 0.00               | 100.00           | 100.00                   |
| Insurance Liability                     | 0.00               | 300.00           | 300.00                   |
| LCMGA                                   |                    |                  |                          |
| Equipment                               |                    |                  |                          |
| Other LCMGA:Equipment                   | 143.93             | 500.00           | 356.07                   |
| <b>TOTAL Equipment</b>                  | <b>143.93</b>      | <b>500.00</b>    | <b>356.07</b>            |
| Storage Rental                          | 0.00               | 767.00           | 767.00                   |
| Supplies                                | 174.57             | 200.00           | 25.43                    |
| Tablet Att Mobile                       | 69.02              | 200.00           | 130.98                   |
| <b>TOTAL LCMGA</b>                      | <b>387.52</b>      | <b>1,667.00</b>  | <b>1,279.48</b>          |
| Library                                 |                    |                  |                          |
| Books                                   | 0.00               | 100.00           | 100.00                   |
| <b>TOTAL Library</b>                    | <b>0.00</b>        | <b>100.00</b>    | <b>100.00</b>            |
| Newsletter & Website                    | 360.83             | 750.00           | 389.17                   |
| Postage-general                         | 48.88              | 100.00           | 51.12                    |
| Printing-general                        | 303.10             | 495.00           | 191.90                   |

Budget - Current Year:2

1/1/2017 through 12/31/2017 Using LCMGA 2017

5/1/2017

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| Category Description            | 1/1/2017<br>Actual | -<br>Budget      | 12/31/2017<br>Difference |
|---------------------------------|--------------------|------------------|--------------------------|
| PSP #1 MG Class Exp             | 203.32             | 500.00           | 296.68                   |
| PSP #10 Scholarship             | 0.00               | 4,000.00         | 4,000.00                 |
| PSP #11 Seed to Supper          | 0.00               | 400.00           | 400.00                   |
| PSP #4 Yaquina Bay              | 216.78             | 500.00           | 283.22                   |
| PSP #5 Yachats Garden Exp       | 0.00               | 500.00           | 500.00                   |
| PSP #6 Newport Demo Garden      | 137.31             | 500.00           | 362.69                   |
| PSP #7 Lincoln City Demo Garden | 256.09             | 500.00           | 243.91                   |
| PSP #8 Mobile Help Desks        | 0.00               | 200.00           | 200.00                   |
| PSP #9 Oceanview                | 70.46              | 500.00           | 429.54                   |
| Roundtables                     | 50.00              | 200.00           | 150.00                   |
| SE #1-SpringGardenSale          | 1,547.74           | 4,000.00         | 2,452.26                 |
| SE #4- SeaFood & Wine Festival  | 2,284.87           | 3,000.00         | 715.13                   |
| Travel                          | 0.00               | 450.00           | 450.00                   |
| Volunteer Appreciation          | 179.55             | 500.00           | 320.45                   |
| <b>TOTAL EXPENSES</b>           | <b>7,389.25</b>    | <b>24,872.00</b> | <b>17,482.75</b>         |
| <b>OVERALL TOTAL</b>            | <b>-727.15</b>     | <b>0.00</b>      | <b>-727.15</b>           |

Budget - Current Year:2

## **Oceanview Demo Garden through April 2017**

The Oceanview Demo Garden team has met five times since the end of class. We had several planning meetings (and residents were included), a planting session for the residents, and have made a lot of changes in the garden. One side of the hardscape will be a large straw bale garden with veggies (cherry tomatoes, lemon cucumbers, some squash, and snow peas), the salad bar will again have lettuces, chard, some kale, and some herbs. We have an assortment of black-eyed susan vines growing to climb up the columns of the pergola, and will put together some hanging baskets for the pergola crossbars as well.

We will be bringing in six cubic yards of soil on Wednesday (we have finally accepted that we can't really garden in the "soil" that we have). A good portion of that soil will become an additional berm in the cutting garden area, and will greatly increase our flower area. The fourth blueberry has been moved to join the other three on the berm on the south end of the garden. We are relocating the roses to a rose garden area, rather than having them scattered around as they are now. We have emptied several of the raised beds, scrubbed them, and will be painting/sealing them before we plant again.

The Angell Job Corps students were at OV twice last week, and will be onsite again this Tuesday, Wednesday and Thursday. The footings for the pergola have been dug and will be poured next week. Depending on how long all of that takes, the pergola should be up within the next couple of weeks. I am documenting with photographs for the building inspector of the footing materials, the footing metal bracings, and the ongoing work with getting the pergola placed.

We have gained several more resident gardeners, and they are ready to play in the dirt. It is shaping up to be a good year, and we are focused on the Secret Garden tour at the end of June.

Pam McElroy

## OCEANVIEW DEMO GARDEN UPDATE MAY 8, 2017

Held indoor seed planting party for residents to grow plants for the garden themselves.

Worked with Angell Job Corps to prepare footings for pergola cedar beams. Documented work standards through entire process, and footings are 15"x15"x15" and with rebar and post-holding hardware encased on concrete. They were ready to place cedar beams on Thursday, but the beams hadn't been sealed. Back to Angell Job Corps. They should be placed this week.

Chased down Hal Pritchett's email address and got a contact number for Mike Warren (topsoil guy). Hal even called Mike personally to chat up the project. Have been working with Mike Warren for several weeks, but it has been far too wet for him to dig topsoil. With this stretch of dry weather, we will probably be able to get six cubic yards of topsoil delivered this week.

*\$25  
cubic  
yard  
delivered  
rather  
than  
\$43*

Have redesigned some of the garden areas with apprentices and residents and begun moving plants. There will be a rose garden, the blueberries are all in the same berm now, and we are considering some thornless raspberries for the fruit area.

Continue to gain gardeners from among residents, and many residents come out to just watch as well when we are doing various tasks.

The weather has been such an impediment to getting the garden going but we persist.

Monthly Report to Lincoln County Master Gardeners  
Lincoln city Demo garden  
April, 2017

April 10 – A planning meeting was held at OCCC 10:00 – 12:00 a.m. 7 people were in attendance. First line of order was introductions.

A work party has been set for April 26 with the planting party set for May 24.

The items discussed were:

1. Plastic on the cloche. It was decided to replace the plastic. Kevin will get new plastic
2. Battery and irrigation system. The battery is dead. Ron will check the battery and have it checked to see if it will carry a charge. Mel will show how to use the irrigation system on April 26.
3. The beds in the garden will be revitalized. Claudette will order compost and bark to be delivered April 26
4. Mel will pick up fertilizer for the beds.
5. Maureen Chaplain discussed her apprentice project. She would like to create a salsa garden as well as a pollinator garden, All members offered their support and assistance with the project.
6. This year an OCCC partnership has been formed. Marion Mann, botany instructor is using the greenhouse for students to study which seeds grow better – pellets or commercial seeds. The plants are growing in small pots.
7. Nancy presented “cliff notes for the LC garden”. This is a summary of the garden’s procedures.
8. Mary Jane made a suggestion, which she will address to the board in June of creating a National Wildlife Federation designation for the garden.
9. The concern of very little public traffic through the garden was raised. An idea was proposed of moving the garden to the hospital once the hospital is finished in a few years.

Mary Jane created notes of the meeting held on April 10. She also volunteered to be the “teller” for all expenses so a running total can be kept. She has communicated with OCCC and has asked for schematics of the irrigation system.

Battery was found to be dead. It will be decided when or how to purchase a new battery before the planting party on May 24.

April 26 work party had to be rescheduled, due to rains and winds, to May 1. Individual members have been completing various tasks at the garden during the month. This was done to make the work party day go smoothly and swiftly.

Submitted by: Nancy Hatley