

LINCOLN COUNTY MASTER GARDENERS ASSOCIATION

Executive Board Meeting

June 12, 2017

Newport Public Library Meeting Room

Board Members Present: Donna Davis, Sharon Busby, Liz Olsen, Ann Geyer, Deanna Trail, and Kristi Kind **Board Members Not Present:** Mary Ellen Townsend

Non-Board Members Present: Pam McElroy, Cathi Block, Mary Cutting, Mary Jane Bonelitz and Jill Johnson

Meeting called to order at 10:03 am

Announcements

- Insurance is up for review in July. A new company is involved – looking for the best deal.
- MG award plaques are done and hanging.
- Job description reviews are under way.
- Heather is doing another printing class tomorrow with a do six, get one deal.
- There is a need to be vigilant on check request forms. We were phished using Donna's name. Sharon caught it and alerted Donna.

Scholarship

Second year for the LCMGA scholarship award. Much less difficult decision than last year. Standout applicant was Jose Melo-Mais, a lifelong resident of Newport who will be attending WOSC for early education studies. He is planning to return to Lincoln County to teach with an emphasis on growing food and taking care of the earth. Judy Rickus will do a write up for the newspaper and give it to Becky for publishing.

Financials

Reports in attachments. \$55,226.76, thanks to plant sale. Yachats rented out a couple more beds. A bank error caused a \$107.88 charge that has since been reversed. Printing costs are currently \$60 over budget. There were no questions from those present about the reports.

Minutes

Several changes to the May minutes were discussed and then Kristi asked for a motion to approve them as amended. **Ann Geyer made a motion to accept the May minutes as amended and Deanna Trail seconded. Motion passed. A corrected version is to be sent out to all board members and will be published on the website by Ann.**

Committee Reports

- Publicity – They do not write the content. Are just the conduit to distribute to media outlets. Discussion had regarding coordination between facebook, website, radio and newspaper. This committee is currently transitioning and job descriptions are being documented.

Garden Reports

- Lincoln City --Mary Jane Bonelitz spoke about a major overhaul going on in this garden. They would like to apply to be a certified wildlife habitat area. The garden will meet the criteria with a couple minor changes. There is a \$20 application fee plus another \$30 cost for a sign. Asked for board approval. **Ann Geyer made a motion to support this endeavor,**

seconded by Sharon Busby and Deanna Trail. Motion passed unanimously. Liz and Mary Jane are to meet with OCCC officials in the garden. (report attached)

- Oceanview – Pam McElroy reported that new soil has been moved in, the pergola is finished, planting is done and the raised beds are painted to tie them in. (report attached)
- YBLG – Kristi reported that the new vent system on the greenhouse worked nicely and newly installed misters aided in this year's seed starting endeavor. The planting event with the 4th grade class was fun, though very soggy, and the beds are now full of plants. The weekly tending schedule is filled in and underway.
- South Beach – Master Beekeepers are working on getting involved. (report attached)
- Yachats – The home school group is working out. Two more beds are rented out. (report attached)

OMGA Report

(written report attached) Ann Geyer reported that the meeting was held in Oregon City. A tour of the Hopkins Demo Forest was given and the speaker was very good. We might consider this for our group. Ann will be heading up the 2018 mini college, which will in turn obligate Lincoln County to find a new OMGA rep, as she cannot hold two positions within that group at the same time.

Old Business

- Donna asked for input on what to do with the \$200 from IMGC that has not been distributed to any Lincoln County MG's for help in attending the national conference. It was decided that she should send it back to IMGC.
- The hoop house committee has been formed: Alanna Miklic, Winnie Greenshields, Cathi Block and Deanna Trail. No chair has been designated, as yet.

Coordinator Report

- Plant ID class is set for June 20th at OCCC Community Room.
- MG Week August 6-13. Harry Olson will do verticle vegetable gardening (10a-12p) and grafted vegetable (2p-4p) demonstrations on August 8th. Looking for a facility in Lincoln City. Will try the college. Ross Penhallegon has agreed to do a 2 hr workshop on pruning at a local site of our choosing. Need funding for Harry Olson and his son for mileage from Salem, lunch and a gift: \$200 **Deanna Trail made a motion to pay Harry Olson for speaking at MG Week to cover mileage, per diem and honorarium. Kristi Kind seconded the motion. Motion passed unanimously.** Liz will be paying for Ross and Melanie via OSU.
- Seeds to Supper ended up with 17 participants. Check out the beautiful community garden in Siletz. Hopefully the tribe will continue doing this program next year.
- Lincoln County Fair is August 17-20. LCMGA is taking this year off.
- Project Request Forms are still under review.
- LBCC is touring 3 Newport demo gardens on August 29th.

New Business

- Bylaws committee will address OMGA revisions.
- July meeting conflicts with IMGC. **Kristi Kind made a motion to move the July meeting from the 10th to the 17th. Sharon Busby seconded. Motion passed with no opposing votes.**
- Pam McElroy requested an additional \$500 to be added to her Oceanview Demo Garden budget. Discussion ensued. She was ultimately asked to submit an expense request for soil & amendments costs and another for pergola costs.

Pending Agenda Items for the July Meeting

- 1) Report on plant sale – Sharon advised it is not yet final. Claudette sold 4 more tomato plants.
- 2) Committee report for YBLG – Michael will be asked to submit one monthly report, instead of weekly reports that have to be consolidated.
- 3) Audit report – An equipment inventory for each garden is being compiled.

Meeting adjourned at 12:49 pm

Respectfully Submitted,

Kristi Kind, LCMGA Secretary

Attachments

Account Balances as of 5/31/2017
Current Year Budget Report
Lincoln City Demo Garden Report
Oceanview Demo Garden Report
South Beach Demo Garden Report
Yachats Demo Garden Report
OMGA Rep Report

Account Balances - As of 5/31/2017

Account	Balance
Bank Accounts	
Cert. of Dep 6728	10,096.98
Cert. of Dep 8906	15,073.91
Savings	4,149.56
Scholarship	9,001.03
Sub Total Bank Acct	38,321.48
Account	Balance
Other accounts	
Checking	12,778.76
Lincoln City Demo	468.05
Newport Demo	413.28
Oceanview Demo	300.81
Yachats Demo	861.57
YBLG Demo	2,082.81
Sub Total other Accts	16,905.28
OVERALL TOTAL	55,226.76

Budget - Current Year:2

1/1/2017 through 12/31/2017 Using LCMGA 2017

As of 5/31/2017

Page 1

Category Description	Actual	Budget	Difference
INCOME			
Contributions	127.00	100.00	27.00
Dues	1,328.00	1,258.00	70.00
Grants	200.00	200.00	0.00
Interest Earned	0.39	40.00	-39.61
PSP #5 YachatsDemo-Comm.Garden			
Bed Rentals	125.00	0.00	125.00
Other PSP #5 YachatsDemo-Comm.Garden	150.00	400.00	-250.00
TOTAL PSP #5 YachatsDemo-Comm.Garden	275.00	400.00	-125.00
Savings to Transfer	0.00	2,624.00	-2,624.00
SE #1 SpringGardenSale Inc	13,778.60	13,000.00	778.60
SE #3 FundRaisers Inc	0.00	50.00	-50.00
SE #4 Seafood&Wine	4,831.80	7,200.00	-2,368.20
TOTAL INCOME	20,540.79	24,872.00	-4,331.21

Budget - Current Year:2

As of 5/31/2017

Page 2

Category Description	Actual	Budget	Difference
EXPENSES			
Uncategorized	107.88	0.00	-107.88
Awards	445.00	750.00	305.00
Chapter Programs (Activ & Fd Trips)	79.26	1,300.00	1,220.74
Community Events & MG week	0.00	100.00	100.00
Conferences & Meetings	165.54	460.00	294.46
Contributions-Given	0.00	100.00	100.00
Dues OMGA	623.00	600.00	-23.00
Education & Training	0.00	700.00	700.00
Grants & Scholarships			
2017 IMGC	330.00	600.00	270.00
Advanced MG Training	0.00	780.00	780.00
MG Class	110.00	220.00	110.00
TOTAL Grants & Scholarships	440.00	1,600.00	1,160.00
Historian	0.00	100.00	100.00
Insurance Liability	0.00	300.00	300.00
LCMGA			
Equipment	143.93	500.00	356.07
Storage Rental	693.61	767.00	73.39
Supplies	174.57	200.00	25.43
Tablet Att Mobile	86.33	200.00	113.67
TOTAL LCMGA	1,098.44	1,667.00	568.56

Budget - Current Year:2

As of 5/31/2017

Category Description	Actual	Budget	Difference
Library	0.00	100.00	100.00
Newsletter & Website	360.83	750.00	389.17
Postage-general	48.88	100.00	51.12
Printing-general	555.08	495.00	-60.08
PSP #1 MG Class Exp	203.32	500.00	296.68
PSP #10 Scholarship	0.00	4,000.00	4,000.00
PSP #11 Seed to Supper	12.98	400.00	387.02
PSP #4 Yaquina Bay	402.43	500.00	97.57
PSP #5 Yachats Garden Exp	282.94	500.00	217.06
PSP #6 Newport Demo Garden	256.97	500.00	243.03
PSP #7 Lincoln City Demo Garden	307.54	500.00	192.46
PSP #8 Mobile Help Desks	0.00	200.00	200.00
PSP #9 Oceanview	70.46	500.00	429.54
Roundtables	50.00	200.00	150.00
SE #1-SpringGardenSale	2,707.43	4,000.00	1,292.57
SE #4- SeaFood & Wine Festival	2,284.87	3,000.00	715.13
Travel	0.00	450.00	450.00
Volunteer Appreciation	179.55	500.00	320.45
TOTAL EXPENSES	10,682.40	24,872.00	14,189.60
OVERALL TOTAL	9,858.39	0.00	9,858.39

**Monthly Report to Lincoln County Master Gardeners
Lincoln city Demo garden
May, 2017**

After many cancellations due to weather, the Lincoln City master gardeners were finally able to amend all the beds in the garden. The master gardeners removed approximately 3-4 inches of soil in each bed. Fertilizer and various other amendments were added. After this step was taken, compost was added to each bed. Claudette had ordered the compost along with bark for the walking paths from Devils Lake Rock.

Maureen chose the beds she would like to use for her projects. She is planning to create a salsa garden and pollinator bed. The herb bed was looking much worse for the wear- so all the herbs were removed and it was decided to start over in the herb bed as well..

While removing the soil, it was discovered that large roots were growing under the beds. This matter will be addressed in the future. Many of the beds are showing signs of rot. It was decided to leave the beds as they are for the time being and address this problem in the fall.

Mary Jane made a detailed list of all issues that need to be addressed at the garden and we plan to have various work parties to correct some of the issues noted by her.

Ron, Mel and Mary Jane sent numerous messages and much research was done to address the issues with the watering system. A meeting dedicated to resolving this issue will be held in June.

In the month of May, the greenhouse was broken into. A bolt cutters was used to access into the greenhouse, Several tools were taken and the lock had to be replaced. Jayne Johnson from OCCC made a police report on our behalf.

After the plant sale, the purchased plants were placed in the beds. The major discussion during the course of planting was the issue with the deer eating the plants. Various methods of discouraging their foraging were discussed. Onions were planted around all the beds to deter the deer. As of this date, this idea has not deterred them sufficiently - planted vegetables have been enjoyed by the deer.

It is through the diligent work of Mary Jane, Mel, Ron and Claudette that the garden at Lincoln City OCCC will be once again be abundant and beautiful.

Submitted by Nancy Hatley

Oceanview Demo Garden through May-June 5 2017

The Oceanview Demo Garden team has continued to focus on readiness for the Samaritan House Secret Garden Tour.

We had 12 cubic yards of topsoil delivered, and moved approximately 9 yards into raised beds and berms. We added soil amendments to the topsoil (Harvest Supreme and compost) before it was placed. Two of the raised beds have been painted a soft white with hints of gray and green; the other two beds will be finished before the Secret Garden Tour. This color across all the raised beds will tie the garden together visually, and it brightens up the entire area.

The pergola is finished, except for being sealed. The painting group from Angell Job Corps will be sealing the entire structure with a clear seal within the next week. This will keep the pergola protected and will help it retain the lovely fresh cedar color it is now.

The new Rose Garden is in place, and the roses are already beginning to bloom. All the roses that were scattered around the garden area are now in the Rose Garden, and the front of that garden bed is lined with shorter landscape roses which are prolific bloomers.

Two honeysuckle vines are in place on the pergola and the berms will be planted on Thursday (June 8th). The new berm areas will be planted with both perennials and annuals.

The straw bales have been conditioned and are ready to plant. They will also be planted on Thursday. The bales will have a combination of determinate tomatoes, lemon cucumbers, snow peas and flowers.

The salad bar will again have lettuces, chard, kale, radishes and some herbs. It has also been painted and is ready to be planted on Thursday.

Monthly report for May, 2017: So Beach Demo Garden

Things are taking off for the Pollinator Gardens at So Beach Demo Garden! Three of the five Apprentices are doing Pollinator Gardens.

**Greg Kurtz will do a mid to late season pollinator bed,
Diane B. will have an early summer bed,
Rebecca H will have a summer bed.**

A work party/meeting was held at OCCC on May 9 to discuss projects and begin planting. Project information and minutes from this meeting will be attached to this e-mail. All beds except Raven and Dean's were planted after amending soil with Harvest Supreme and Sweet Lime. Compost was turned. Temps recorded. A record of the temps for the 10 wks will also be attached to this e-mail.

Another exciting opportunity came when Liz Olsen forwarded an e-mail to the So Beach Demo Garden coordinators from Birgitte Ryslinge, PhD, president of OCCC,. who has a Flow Hive, Classic 6 Frame she would like to donate for possible installation at OCCC. She also mentioned that Chris Rogers, Facility Manager, was supportive of this idea. A meeting was held on 5/30 to discuss the possibility of having a Bee Hive near the Demo Garden. In attendance at this meeting were: Diane Primont, Mary Ellen Townsend, Marlene Shapiro, Greg Kurtz, Diane Bryan, Anne Schatz, and Liz Olsen. Anne discussed coordinating our efforts with the support of the Bee Club. All were in agreement that to make this project successful, there needs to be a collaborative effort with the Bee Club. Anne agreed to discuss this and find a future meeting time with the Bee Club president, Rick Olsen. Possible locations for the Hive were also discussed. A Southeast location would be optimal, placing the Hive on the flat grassy area between the Demo Garden and the parking lot. Anne discussed the possibility of having Bee Club Apprentices and mentors take care of the hive.

This is a project to be considered for next Spring, 2018. At the time of this report, a meeting date with Birgitte Ryslinge, PhD, Chris Rogers, Rick Olsen, Anne Schatz, and the MG coordinators and Apprentices has been postponed due to Birgitte being away until Aug. 7.

Yachats Demonstration Garden Report for May

The first open house of the year was held at the Yachats Demonstration Garden on May 14, 2017. Over 25 people attended on this Mother's Day event. Excesses of flowering plants were given as gifts to all, mothers or potential mothers, and delicious cookies were available as treats. Beds were tended to, weeding done to common areas of the garden, and plants intended for the plant sale were inspected, labeled, and primped--all under the careful eye of Betty Bahn.

Questions and tours were fielded by MGs on site and the sun was out!!

Julie Cook was MG in charge

June 12, 2017

To: LCMGA Board

From: Ann Geyer, OMGA Rep

Re: Notes from 2nd Quarter OMGA Meeting

1. Hopkins Demonstration Forest

Hopkins Demonstration Forest is a 140-acre privately-owned forest open to the public for self-guided exploration, tours, workshops, and education programs. Staffed by OR state foresters, it serves as a research station for developing forest management practices for small privately held forest land. A wonderful place for seeing native trees and a beautiful hiking location.

2. Native Plant Demonstration Garden

Clackamas MGA has a native plant demonstration garden located at Hopkins. It does a nice job of showcasing the more common natives. The garden is 12 years old. Many of the plants came from the Hopkins forest while others were donated by local Master Gardeners.

3. Leadership Forum-Customer Service Training

Carol Waterfall from Portland Community College gave a great training session on customer service techniques that would help with Plant Clinic customers. She explained the 3 dominant learning styles and made practical suggestions for how to present plant information that works well with each style. This topic would make a great addition to the basic training class.

4. Quarterly Meeting

a. OMGA Scholarships

Search for Excellence grant application has been extended to July 1. Chapters are encouraged to submit applications for existing as well as new projects.

b. Gardening with a Pet

Newsletter is looking for articles or How-tos dealing with pets and gardens

c. Mini-College

Ann Geyer will be heading up the Mini-College program for 2018. Location is open, but OMGA has placed a hold on McMinnville for July 12-14. Discussion of how to attract more attendees for Eastern Oregon lead to a need to better understand what would work for those Chapters.

d. Mentorship Report

Barbara Hassan who was leading the report has resigned from the board. The data is collected, but until a new volunteer is identified, the report will be on hold.

e. IMG Conference

- OMGA has tan sun visors with Master Gardener embroidered on the brim for sale. Chapters can make pre-orders for those who do not attend. Price is \$12.
- No information yet for the bicycle set-up. Gail will send an email later this month with information.

f. 2018 OMGA Officers

If Ann Geyer is confirmed as VP to take over Mini-College, LCMGA will need a new state rep, since officers cannot also be reps.

g. Haiku Poetry Contest

Haiku poetry is 3 lines: 1st line has 5 syllables, 2nd line has 7, and 3rd line has 5. Prizes awarded. Due to Ann Geyer by Sept 10 for next quarterly meeting.