

FINAL

**LINCOLN COUNTY MASTER GARDENER ASSOCIATION
Executive Board Meeting Minutes – Newport Public Library
July 13, 2015**

**(Documents marked with a * will be attached to the final meeting minutes
filed in the Secretary’s notebook in the MG Office)**

Board Members Present: Pat Shaw, Heather Fortner, Dawn Henton, Karen Jones, Liz Olsen, Jeff Olsen, Carol Schriener

Board Members Absent: Emily Blume, Mary Jane Bonelitz

Non-Board Members Present: Donna Davis, Web Stiles, Pam McElroy, Cathi Block, Jill Johnson, Sonja Lovas

The meeting was called to order by President Pat Shaw at 9:30 a.m.

The minutes of the June 8, 2015, LCMGA meeting were approved as written.

Financial Report dated July 7, 2015: There were no changes or corrections to the financial statements.* LCMGA financial information as of June 30, 2015, is summarized below:

<u>Account Balances:</u>		<u>Income/Expenditures:</u>	
CD 6728	\$10,056.53	Income YTD:	\$20,326.67
CD 8906	\$15,017.54	Expenditures YTD:	\$ 9,327.95
Checking	\$15,041.78		
Savings:	\$ 5,054.52		
Scholarship:	<u>\$ 5,000.04</u>		
Total	\$50,170.41		

President’s Report: No report.

Continuing Business:

Program Updates and Membership Meetings: Dawn Henton reported that 25 people participated in the June 18th field trip to the Thyme Garden, and that the hyper tufa ~~pot~~ workshop on July 11th was a great success. The next event will be a field trip to Shore Acres State Park in September. More information on the latter will be forthcoming.

Heather reported that there would be a general meeting and plant/seed swap on Tuesday, July 21, at the Port of Toledo Waterfront Park from 10:00 to 2:00 p.m. There will be a barbecue and prizes for LCMGA members who attend. This is a free event for LCMGA members; non-LCMGA individuals are welcome to attend for a contribution of \$5.00.

A general membership meeting will be held in October. Details will follow.

2015 Lincoln County Fair: Liz brought fair flyers* to pass out. The fair will run from Friday through Sunday, August 14-16, with the Extension Service running the event. Vendors are being actively sought. Friday will be Senior Day, Saturday Youth Day, and Sunday Diversity Day. LCMGA will have a booth at the fair, and will participate in other ways as yet to be finalized. Possibilities include a mini cloche demonstration, tomato tasting, worm bin demonstration, propagation clinic, adaptive garden demonstration, and composting clinic. Contact Liz with any other ideas.

Donna brought up the possibility of beautifying the raised planters at the fairgrounds in time for the fair. Several people volunteered to help. Small signs will be posted indicating that the work was done by Lincoln County Master Gardeners. **Dawn Henton made a motion to approve the expenditure of up to \$100.00 to have the above-mentioned signs made. Jeff Olsen seconded the motion, and it was approved unanimously.**

Master Gardener Week: This year MG week will be held from August 9 to August 16, and will coincide with the County Fair. **In addition to MG events at the Fair, the demonstration gardens will also be on display during the week.**

Office Issues and Equipment Purchases: Dawn Henton was given permission to remove the scanner that is currently in the MG office. It was agreed to put a procedure in place so that office volunteers can make suggestions, point out problems with equipment, etc. It was decided that the Librarian should establish a procedure, most likely a logbook or a suggestion box, which she/he will check frequently for problems/suggestions so that they can be resolved.

It was agreed that replacing the ink jet printer currently in the MG office with a laser printer would be cost effective and more convenient for volunteers. Jeff will look into the cost of laser printers and report back.

Jeff received a bid of \$1,298.00 from OSU for a new Dell computer for the MG office, which will be virtually identical to the other office computer. Installing a quick boot will add a bit to the overall cost. \$1,500.00 is budgeted for a new computer. Jeff will determine the exact cost of the computer with quick boot and report back.

Dawn Henton will look into the cost and size of a small refrigerator for the office, for the storage of plant and insect samples, and report back.

Publicity: Web Stiles requested that the publicity committee needs to have articles for county newspapers at least 10 days in advance in order for them to be published. Please try to submit as much pertinent information as possible.

OMGA and Mini College: Jeff Olsen advises that anyone wishing to attend Mini College should register ASAP. Please have raffle items (worth at least \$25.00) to Jeff by July 27, 2015. Gift certificates or cash donations would **also** be welcomed.

Dawn Henton made the following motions related to Mini College:

a) Moved to give the Lincoln County Master Gardener of the Year, Donna Davis, a check for \$200.00 to cover the cost of attending Mini College. Jeff Olsen seconded the motion, and it was passed unanimously.

b) Moved for two separate \$100.00 certificates, to be distributed as part of a raffle at the July 21st General Meeting, and which could be used to offset some of the cost of attending Mini College either in 2015 or in 2016. Heather Fortner seconded the motion, and it was passed unanimously.

Oceanview Adaptive Garden: Pam McElroy reported that the garden is coming along famously, and has been integrated into the community. Well attended Friday afternoon “happy hours” are being held in the garden, with s’mores, hot dogs, and beverages.

New Business: A sympathy card and \$50.00 donation to the OSU **Lincoln County** Extension Endowment Fund for Master Gardeners will be sent to the family of Rhonda Hamstreet. The donation will come from the \$150.00 “Contributions” line item in the budget.

Program Coordinator Report:

Office Move: Now that the move into the new Extension office, Liz reported that the building is great, but parking issues remain unresolved. Due to lack of adequate parking, LCMGA board meetings will be held in the McEntee Room at the library for the remainder of 2015. There is no charge for the use of the room by non-profits, and the library is glad that it is being utilized.

Search for Excellence: LCMGA would not participate this year.

Liz indicated that the Yachats garden is beautiful, and we are encouraged to visit it.

There will be no LCMGA meeting in August.

The meeting was adjourned at 11:25 a.m.

Respectfully submitted,

Karen Jones, LCMGA Secretary