

FINAL

LINCOLN COUNTY MASTER GARDENER ASSOCIATION

June 13, 2016, Executive Board Meeting

McEntee Meeting Room, Newport Public Library

(* indicates documents that will be attached to the final meeting minutes filed in the Secretary's notebook in the Extension MG Office)

Board Members Present: Donna Davis, Dawn Henton, Karen Jones, Heather Fortner, Pat Shaw, Liz Olsen

Non-Board Members Present: Cathi Block, Jill Johnson, Judie Rickus

President Donna Davis called the meeting to order at 10:00 a.m.

Approval of Previous Board Meeting Minutes: The following corrections were made to the May minutes:

- a) On page 2, a change was made to indicate that the Seed to Supper (S2S) program will be delivered during June, July and August. The first Lincoln County pilot program will be launched in partnership with the Ridge Apartments and Oceana Family Literacy Center in Lincoln City. LCMGA is currently the host agency, but the plan is to pass that responsibility on to another sponsoring agent next season.
- b) On page 3, the reference to Plant Expo was changed to Garden Expo.
- c) Also on page 3, Liz is in the process of renewing the garden agreement for the OCCC demonstration garden, rather than for all of the demo gardens.

With those changes, Pat Shaw moved and Heather Fortner seconded that the minutes be approved as corrected, and the vote was unanimous to do so.

Correspondence: The following correspondence was read:

- a) Letters from Gail Langelotto and Russell S. Karow, thanking LCMGA for its donation to support the 2017 International Master Garden Conference.
- b) A note from Betty Orr, thanking LCMGA for the gift certificate given in appreciation of the workshop she recently conducted.
- c) A letter from Ted Smith, Newport Library Director, thanking LCMGA for its donation to the Newport Public Library Foundation.

Financial Reports*: LCMGA financial information as of May 31, 2016, is summarized below:

Account Balances:

CD 6728:	\$10,081.36
CD 8906:	\$15,073.91
Checking:	\$21,069.24
Savings:	\$ 4,054.92
Scholarship:	<u>\$ 5,000.48</u>
Total:	\$55,279.91

Income/Expenditures:

Income YTD:	\$16,205.00/\$22,313.03
Expenditures YTD:	\$16,205.00/\$11,895.20

Donna Davis pointed out a posting error for the LCMGA honorariums of the year -- LCMGA Master Gardener of the Year, LCMGA Behind the Scenes MG, and nominee for State MG of the Year -- which were posted to "Grants and Scholarships - Send a Friend LCMGA" but might be better listed in another category, such as "Volunteer Appreciation" or "Awards." After discussion, Judie Rickus suggested that they be posted under "Awards/Honorariums," and the board agreed that would be a good idea for the 2017 budget. Donna will notify the treasurer of the board decision.

Cathi Block questioned the AT&T bill entry under the expense account entitled "LCMGA - Other." The budgeted amount was \$200.00, and the actual expense as of the end of May 2016 is \$852.87. Pat Shaw suggested that in the future the AT&T bill be a separate line item. Dawn Henton suggested that the board have access to a copy of the checkbook register on a monthly basis. Donna Davis will follow up on these issues with the treasurer.

Judie Rickus reported that \$3,220.51 will be deposited into the Scholarship Account, representing 80% of the funds raised by LCMGA during the Seafood and Wine Festival, in accordance with a motion approved by the Board at the April 11, 2016, board meeting.

Plant Sale Update: Cathi Block reported that the LCMGA garden sale was a record-breaking success, raising a net of \$10,460.37. Money is still coming in from various members who have been selling leftover plants from the sale. Several things contributed to the success of the sale, including more plants being available, a more spacious venue, and the ability to take debit and credit transactions. There were 83 debit and credit sales, totaling approximately \$2,200.00.

Pat Shaw asked if the informational and educational booths were helpful. Cathi believes they were, but suggested that in future years they be put along the back of the exhibit hall, rather than close to the checkout tables. At times there were so many people in the checkout line that it was difficult to access the booths.

LCMGA Scholarship Update: Dawn Henton reported that Cora R. Bobo-Shisler was awarded the 2016 LCMGA Scholarship. In addition to Cora's compelling essay* that accompanied her scholarship application, her accomplishments as a Newport High School student were very impressive. She graduated as salutatorian of her 2016 Newport High School class, and she received International Baccalaureate and Honors diplomas. During her high school years, she worked at the Crossroads Anti-Violence Program and the Nye Beach Montessori School. She also worked as a pastry chef at Panini Bakery in Newport, which she continues to do. Somehow she managed to find time to donate 200 volunteer hours at the Newport Food Pantry garden. Cora will be attending Oregon State University in the fall to major in Ecological Engineering. The scholarship committee chose an extremely worthy applicant for our first ever scholarship, and they are to be commended for a job well done. We wish Cora all the best as she pursues her goals and dreams.

OMGA Update: Heather attended the most recent OMGA meeting, which was held in The Dalles, and gave a report as follows:

- a) OMGA is getting ready for the upcoming 2016 Mini College and the 2017 International MG Convention.
- b) The OMGA representative from Tillamook County reported that prior to their plant sale they attempted to get liability insurance coverage, but were told that they did not qualify because their insurance agent did not consider the Tillamook County MG chapter to be a "legal entity." LCMGA has never had such a problem, and both Pat Shaw and Liz Olsen pointed out that Oregon MG chapters are 501(c)3 organizations, and therefore "legal entities." Heather indicated that OMGA, as the umbrella organization for local MG chapters, will be taking this issue on.
- c) Current membership in OMGA is 3,577 -- the lowest membership level since 2007.
- d) OMGA is asking chapters to contribute 10 items, worth at least \$25.00, for the Mini College auction. Heather will post information on our Facebook page and newsletter, and will collect and keep a log of donations and their value.
- e) Funds are available until June 15 for chapters who wish to apply to Send a Friend to Mini College.
- f) The International MG Convention will be held in Portland from July 10-14, 2017. Chapters are encouraged to participate in the "Painted Bicycle Chapter Display," and Heather passed around a printout showing examples*. To say that there was enthusiasm for chapter participation would be an understatement. Heather will inform OMGA of our intention to participate in the display by the 9/1/16 deadline.
- g) Heather reported that of the three budget options for funding OMGA activities for 2017, the third option was chosen (giving the OMGA board flexibility on which expense items to continue to fund given that Mini College will not be held in 2017). This was the option that our chapter voted for at the April 11, 2016, board meeting.
- h) OMGA will let us know by July how their budget will be for 2017.

Demonstration Garden Reports:

- a) The Yachats garden open house will be held June 12, 2016, from 11:00 a.m. to 2:00 p.m., with the theme of "Getting Comfy in Your Beds."
- b) Yaquina Bay Lighthouse Garden: A written report was submitted*. To summarize, Yaquina Bay Lighthouse Garden planting events were on June 6 (Sam Case 4th grade class) and June 9 (Yaquina View 2nd grade class). In addition to planting vegetables and edible flowers and herbs, there were also activities with the OSU nutritionist and a tour of the lighthouse.
- c) OCCC South Beach garden – The apprentices had two meetings, with the second one being a planting party.
- d) OCCC Lincoln City – Work on the garden is in full swing, in spite of a flea beetle problem.
- e) Ocean View Adaptive Garden – Pam McElroy's report* indicated that apprentices are hard at work with straw bale, vertical, cutting, tea/herb, and blueberry gardens.
- f) The 60+ Center will have a tour of the Oceanview Adaptive Garden, Yaquina Bay Lighthouse Garden, and OCCC South Beach garden on June 23, starting with lunch at Izzie's.

MG Program Coordinator Report: Liz Olsen reported as follows:

- a) Seed to Supper (S2S) is not quite launched. The first session is set for June 21. Books and materials are being provided free of charge this year, compliments of the Oregon Food Bank. Participant size is limited to 15, and six individuals have been

trained to lead the classes, two of which will be held in June, July and August. Liz intends and hopes that next year another agency or agencies will take over the program in North County so that the S2S program can be launched in our other communities.

Liz inquired if LCMGA would be willing to provide for funds for this year's program for supplies, color copies, healthy snacks, etc. Dawn moved that LCMGA donate \$100.00 to the S2S program, Heather seconded the motion, and it was passed unanimously.

- b) Liz and the OSU regional administration will be meeting with the OCCC president next week regarding the renewal of the contract for the use of the OCCC demonstration gardens. There are still some items that need to be worked out.
- c) Lincoln County Fair (August 19, 20, 21) – OSU and Lincoln County are working out some issues related to the fair, but Liz expects they will be resolved soon. Pam McElroy has agreed to do an adaptive garden display on Friday. Dawn and Cathi will plan the Saturday events, including a tomato tasting and activities for children. Mary Cutting and her son are willing to help out, with more volunteers welcome. Sunday is still a work in progress, with perhaps only a static display.

New Business: Cathi Block has received a call from the program coordinator for the Lincoln City Community Center. She inquired if someone from LCMGA would be willing to put on a program, perhaps about vegetable gardening. We agreed it sounds like a good opportunity. Liz suggested we send her a project request form so that we can consider the request.

There was discussion of having an LCMGA potluck later in the summer, perhaps in August in Toledo.

The next board meeting will be on Monday, July 18, at 10:00 a.m. at the Newport Public Library McEntee Meeting Room.

There being no further business to come before the board, the meeting was adjourned by the president at 11:50 a.m.

Respectfully submitted,

Karen Jones, LCMGA Secretary