

**FINAL**

**LINCOLN COUNTY MASTER GARDENER ASSOCIATION  
July 18, 2016, Executive Board Meeting  
South Beach Community Center**

(\* indicates documents that will be attached to the final meeting minutes filed in the Secretary's notebook in the Extension MG Office)

Board Members Present: Donna Davis, Dawn Henton, Karen Jones, Heather Fortner, Pat Shaw, Mary-Ellen Townsend, Liz Olsen

Non-Board Members Present: Cathi Block, Jill Johnson, Marlene Shapiro, Sharon Busby, Lynn Alexander, Nancy Kloak, Michael Christy, Ann Geyer, Holly Brandwen

President Donna Davis called the meeting to order at 10:00 a.m., and made the following announcements:

- 1) The Lincoln County School district selected Julie Cook as one of two recipients of the Tom Moore Memorial Award, in appreciation of her outstanding volunteer work with kindergartners at Crestview Heights elementary school in Waldport. Julia has been a master gardener in Lincoln County since 2015.
- 2) Joanne Kittel, a Lincoln County master gardener since 2009, has been recognized for her efforts in repairing and reopening the Amanda Trail in Yachats, following serious damage to the trail during the winter season.
- 3) Cathi Block has been appointed chair of the nominating committee, with Dawn assisting her.

Approval of Previous Board Meeting Minutes: The following correction was made to item h) on page 3, under "OMGA Update."

Original: "By the July LCMGA meeting, Heather will have some idea how much money our chapter should put into next year's budget to cover our contribution to the treasurer."

Corrected: "OMGA will let us know by July what their budget will be for the 2017 International Convention."

With that change, Dawn Henton moved and Mary-Ellen Townsend seconded that the minutes be approved as corrected, and the vote was favorable.

Financial Reports\*: LCMGA financial information as of May 31, 2016, is summarized below:

Account Balances:	
CD 6728:	\$10,086.42
CD 8906:	\$15,073.91
Checking:	\$16,276.56
Savings:	\$ 4,054.99
Scholarship:	<u>\$ 8,211.04</u>
Total:	\$53,712.92

Income/Expenditures:

Income YTD:	\$16,205.00/\$22,577.93
Expenditures YTD:	\$16,205.00/\$16,305.13

The following corrections were made to the Budget v. Actual Expenditures:

- 1) Under "Expense Accounts, Chapter Programs," there is a note indicating that a \$200.00 expense was "for compensation to Heather F. for all her round table projects she did free of charge . . ." In fact, the \$200.00 is to be available to any LCMGA member, including Heather, for reimbursement of costs related to round table or workshop events.
- 2) The AT&T bill is now a separate line item.
- 3) The storage unit has been rented for a year, at a cost of \$767.00.

The LCMGA treasurer is provided a laptop computer to use for posting entries and generating monthly financial reports. The current computer is older and a new laptop may need to be purchased. Katherine Johnson, OMGA Treasurer, is willing to come to the coast to train current and incoming LCMGA treasurers, and the president, in the use of Quicken reports. The Budget v. Actual report is the most important of these. The exact date of the training is yet to be determined.

Plant Sale Update: The fairgrounds exhibition hall will be demolished within a year or so, and it is anticipated that the new building won't be available to use until late 2017 or early 2018. This will probably necessitate using another location for the plant sale (perhaps the Armory) in 2017 and/or 2018.

Cathi proposes returning a percentage of the money earned from the plant sale to the membership, with the goal of strengthening and growing the membership and our organization. Please contact Cathi with suggestions.

LCMGA Scholarship Update: Dawn Henton read a lovely thank you note\* from our 2016 scholarship recipient, Cora R. Bobo-Shisler. Donna reported that the scholarship funds have been sent to the Lincoln County Foundation, who will distribute the funds to Cora. Mary Cutting will be the incoming chair of the scholarship committee, and Dawn will be leaving the committee. A new member will be selected in order to maintain five members on the committee.

OMGA Update: Heather reported that the 2016 Mini College will be held August 4-6 in McMinnville. There will be a leadership forum on social media. LCMGA will be providing the requested ten (or more) silent auction items.

Demonstration Garden Reports: Written reports\* were submitted by the garden coordinators of the Lincoln City, Yachats and Oceanview demonstration gardens and are summarized below

- a) The Lincoln City demo garden apprentices are making progress on their project and have seen some improvement in the flea beetle infestation. The hummingbird/flower garden is attracting pollinators, the medicinal bed is growing

- beautifully, and the picking cucumbers in the cloche are thriving. Upcoming projects include making repairs to and replacing the plastic on the cloche.
- b) The Yachats demo garden had a successful open house, in spite of rain. The garden looked great and visitors came with questions in hand. In addition to giving tours, answering questions, and tending the beds, the group harvested potatoes, broccoli, cabbages and lettuce, all for Food Share. The next open house will be on August 14.
  - c) Oceanview Adaptive Garden – Unfortunately a norovirus outbreak at Oceanview prevented the residents from being able to work in the garden. Marlene reported that she, Judie Rickus and the six apprentices are carrying on. The garden is beautiful and has totally transformed the surrounding area. There are some drainage problems that are being resolved, and they are working with Angel Job Corps members to finish the pergola.
  - d) Yaquina Bay Lighthouse Garden - Michael Christy reported that there have been many visitors to the garden, and they have harvested and donated almost 100 lbs. of food thus far.
  - e) OCCC South Beach Demo Garden – Jill Johnson reported that there had recently been a work party, and they will have an open house on August 16. She encouraged us all to visit the garden, which is beautiful right now.

MG Program Coordinator Report: Liz Olsen reported as follows:

- a) The OCCC president, Brigette Ryslinger, will be attending the open house at the garden on August 16. There hasn't been much movement on renewing the contract for the garden since Ms. Ryslinger has been focused on obtaining state accreditation for OCCC. The existing OCCC demo garden agreements are in the process of being extended through September, giving all parties time to meet to discuss renewal items.
- b) Other open houses during MG week are Yachats on August 14, OCCC South Beach on August 16, and Yaquina Bay Lighthouse Garden on August 17. Michael reported that the Newport Drum Circle will be performing at YBLG from 1:00 to 3:00 on the 17<sup>th</sup>, followed by a harvest. Liz hopes that Oceanview and/or Lincoln City gardens will hold an open house that week.
- c) Neal Bell will conduct an advanced training session on Thursday, August 18, from 10:00 a.m. to 4:00 p.m., in the community room at OCCC. Lunch will be a potluck. Those interested in attending should sign up with Liz. This training is primarily open to Master Gardeners but there may be room for members of the community to attend as well.
- c) Lincoln County Fair – Pam McElroy will do an adaptive garden display on Friday, August 19 (Senior Day). Saturday the 20<sup>th</sup> is Youth and Family Day, and Dawn shared the “Magic Boards” that will be used as part of activities for children. There will also be a tomato tasting. On Sunday the 21<sup>st</sup> there will simply be a static display at our booth.
- d) Seed 2 Supper: Three educational sessions have been delivered to the S2S participants. There are not as many participants as had been anticipated, but lots of enthusiasm for the program. There are three more sessions – one in July and two in August.
- e) The deadline for 2017 International Search for Excellence submissions is August 1. Gail Langelotto requested that Yaquina Bay Lighthouse Garden be submitted as an Oregon entry. Michael Christy and Liz are working on the application package.

New Business:

- a) **Dawn Henton moved that \$100.00 be made available for fair activities. Heather seconded the motion, and the motion passed unanimously.**
- b) Liz discussed an honorarium and mileage reimbursement for Neal Bell, using funds remaining from Class Expenses.
- c) Members are encouraged to promptly update all changes to email addresses of members.
- d) Cathi Block and Claudette Schroeder met with LoRee LaFon, a member services professional who puts together programs for Lincoln City Personnel. Also at the meeting was the Human Resources Director for Lincoln City. Lincoln City is putting together a Health and Wellness Fair, the date of which has not yet been determined, and LoRee would like LCMGA to have a booth at the Fair, and also to conduct a programs and/or a round table on growing vegetables on the coast. If the timing is right, it seems that this would be an exciting opportunity for our chapter. Dawn moved that \$100.00 should be available for Cathi and Claudette to use at the Lincoln City Health and Wellness Fair and associated activities. Heather seconded the motion. A project request will be submitted to Liz and Donna when more details are available, but they concur this would be valuable public outreach.
- e) Liz asked Cathi if the Lincoln City members would be interested in visiting the Lincoln City demonstration garden on Monday, August 15. Cathi will check with LoRee and will let the garden coordinators know.
- f) There was a discussion of ways to encourage all LCMGA members to visit all five demonstration gardens on a yearly basis, particularly during MG week.
- g) Anne Geyer has agreed to assist with the administration of the OSU MG website with Liz. Anne had several questions, including what was the premise behind creating the LCMGA website, what the goals of the website are, how it can help foster communications with members, what sorts of information should be on the website, and so on. Liz proposed having a brainstorming session to answer these questions with the goal of making the website a useful mechanism for reaching out to members and the public.

There will be no meeting in August. The next LCMGA board meeting will be September 12, 2016. More information will follow.

There being no further business to come before the board, the meeting was adjourned by the president at 11:55 a.m.

Respectfully submitted,

Karen Jones, LCMGA Secretary

Following the meeting, we enjoyed a delicious pizza lunch and having some time to chat with our fellow master gardeners.