

DRAFT

**LINCOLN COUNTY MASTER GARDENERS ASSOCIATION**  
**Executive Board Meeting**  
**January 20, 2017**  
**Lincoln County Extension Office**

**Board Members Present:** Donna Davis, Kristi Kind, Ann Geyer, Sharon Busby, Mary Ellen Townsend, Deanna Trail, Pat Shaw, Liz Olsen

**Non-Board Members Present:** Pam McElroy, Karen Jones

President Donna Davis called the meeting to order at 10:02 a.m. and made the following announcements:

- There was a good turnout of Master Gardeners to the service for Richard Schroeder.
- The International Master Gardener Conference early bird discount registration deadline has been extended to February 28<sup>th</sup>.
- There are 56 paid members. Treasurer Sharon Busby advised there are now two more, bringing the total to 58. This is approximately 50% of the total membership listed in the directory. Payment must be made by March 31<sup>st</sup> to be included in the directory. Notices will go out to unpaid members with an addressed return envelope.

Committee Reviews

Donna Davis advised that review of current committees can be done in January but **is requesting deferral of this task until the February 13<sup>th</sup> meeting and board members agreed.**

End of Year Financials

An audit will take place on February 9<sup>th</sup>. Donna Davis advised that the basics, including account balances and budget vs. actual reports will be shared with the membership, while she will review the other reports on a monthly basis. A power point was shown with draft copies of end of the year financial reports. Discussion ensued regarding amounts available for demonstration gardens. **Treasurer Sharon Busby was charged with generating a report for each garden coordinator after the audit has been completed and any adjustments made.**

Minutes

Outgoing Secretary Karen Jones presented the final November 7<sup>th</sup> and November 10<sup>th</sup> minutes and requested a motion to accept them. **Past-President Pat Shaw made a motion to accept the minutes and Historian Mary Ellen Townsend seconded the motion. A vote was taken and the motion passed with one abstention.** Copies will be distributed to all board members.

Relationship Overview

President Donna presented a power point program entitled, "Overview of Relationship with OSU, OMGA and Local Chapters". This power point is available on the OMGA website: <http://omga.org> and a table with an overview of the information provided can be found on p. 21 of OSU pub EM 8749, "An introduction to being a Master Gardener Volunteer".

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MG Coordinator Report

Master Gardener Program Coordinator Liz Olsen presented the following Civil Rights Statement and President Donna Davis signed it on behalf of LCMGA:



**Oregon State University Extension Service**  
**Assurance of Nondiscrimination**

In compliance with the Civil Rights Act of 1964 and subsequent rules and regulations, the Oregon State University Extension Service (OSUES) must have written evidence that it does not conduct programs for, nor cooperate in conducting programs with, any public or private agency, organization, or group that discriminates on the basis of race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, familial/parental status, income derived from a public assistance program, political beliefs, reprisals or retaliation for prior civil rights activity.

The OSUES must also have evidence that it does not conduct programs for, nor cooperate in conducting programs with, any public or private agency, organization, or group that discriminates on the basis of physical or mental handicap in compliance with Section 504 of the 1973 Rehabilitation Act.

Furthermore, it is inconsistent with Title IX of the 1972 Education Amendments for the OSUES to provide significant assistance to any public or private agency, organization, or group that discriminates in its membership requirements or in any services offered on the basis of sex.

For the purpose of fulfilling this requirement, please read, sign, and return the statement below. If your group is one that does not allow membership or participation of both sexes, please strike out the word "sex," and sign the statement without that provision.

This is to certify that the Lincoln County Master Gardeners Association  
(Group Name)

has a policy and/or practice of non-discrimination in its membership or in any services offered.

Signature Donna S Davis

Position/Title President Date: 1/20/2017

**. . . And Justice For All**

The U.S. Department of Agriculture (USDA) prohibits discrimination in all of its programs and activities on the basis of race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, familial/parental status, income derived from a public assistance program, political beliefs, reprisals or retaliation for prior civil rights activity. (Not all prohibited bases apply to all programs.)

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

Additionally, this information is available in languages other than English.

All Master Gardeners are required to fill out a Conditions of Volunteer Services annually. Liz has been collecting those as she sees people at the classes. If working with youth, Master Gardeners must also complete an OSU clearance form with a background check.

All Master Gardener programs are moving to a National certification standard of a minimum 20 hours of volunteer service and 10 hours of continuing education with a badge sticker given to recognize successful re-certification. Discussion had regarding continuing education. Pesticide Use & Safety and IPM must be completed every two years and all classes qualifying for continuing education are marked with an asterisk on the class schedule.

The Seeds to Supper program done last year in Lincoln City in partnership with Oceana Literacy Group was a success. This year the program is set to be presented in Siletz, partnering with the Siletz Tribe. A site visit is set for February and the Oregon Food Bank will conduct a Train the Trainers session on March 29<sup>th</sup> in Siletz.

### Planning Event

Vice President Deanna Trail advised that 16 people braved the elements to attend the planning session held on January 7<sup>th</sup>. She advised that she has set up a designated email address for use in planning LCMGA events: [lcmg\\_fun@yahoo.com](mailto:lcmg_fun@yahoo.com) and is hoping that people who weren't able to attend the January 7<sup>th</sup> session will call or write with any suggestions or ideas they might have. She advised that she called more than 50 people to encourage them to attend the planning session. Discussion was had regarding further work on the planning process and it was decided that Deanna will continue working on the planning process, sending email to a few dozen people that she knows have an interest to request further comments. Results will be sent out board members and a meeting will be held to pare down the list of actionable items which will then be sent out to the general membership in March. Deanna will take over administration of the Facebook page. Ann Geyer advised that the website can likely be set up to push items over to Facebook and she advised that there are some management tools she can share that will help with the Facebook account.

### Attachments

History of LCMGA  
Annual Report  
OMGA purpose, main functions and history

Meeting adjourned at 12:07 p.m..

Respectfully submitted,

Kristi Kind,  
LCMGA Secretary