

FINAL

**LINCOLN COUNTY MASTER GARDENER ASSOCIATION
Executive Board Meeting Minutes – Newport Public Library
October 12, 2015**

**(Documents marked with an * will be attached to the final meeting minutes
filed in the Secretary’s notebook in the MG office)**

Board Members Present: Pat Shaw, Heather Fortner, Karen Jones, Liz Olsen, Jeff Olsen, Carol Schriener

Board Members Absent: Dawn Henton, Emily Blume, Mary Jane Bonelitz

Non-Board Members Present: Donna Davis, Cathi Block, Jill Johnson, Becky Stiles, Pam McElroy, Steve Paul, Claudette Schroeder

The meeting was called to order by president Pat Shaw at 9:30 a.m.

The minutes of the September 14, 2015, Executive Board meeting were amended to include the following: “Heather Fortner moved and Jeff Olsen seconded that the LCMGA allocate \$250.00 to purchase a Visa gift card to present to Kathy Buisman upon her retirement. The motion was unanimously approved.”

Financial Reports:

There were no changes or corrections to the financial statements for September 2015.* LCMGA financial information as of September 30, 2015, is summarized below:

Account Balances:

CD 6728	\$10,063.73
CD 8906	\$15,055.13
Checking:	\$10,488.54
Savings:	\$ 5,054.64
Scholarship:	\$ 5,000.15

Income/Expenditures:

Income YTD:	\$20,613.63
Expenditures YTD:	\$14,158.13

President’s Report:

Pat Shaw indicated that the Center for Nonprofit Stewardship would be offering training on Saturday, November 14, 2015, at the Independence Event Center, specifically for nonprofit organization presidents and president-elects. Pat feels the training is worthwhile and should be encouraged. Should our next chapter president attend, the chapter would pay the registration fee.

Continuing Business:

Round Tables: Cathi Block reported that the two round tables held thus far (Food Preservation and Growing Garlic) have been very well attended. Round table presentations still to come are “All About Fermentation” and “All About Mushrooms,” both to be held on October 22, 2015 in the meeting room at Newport Public Library from 10:00 a.m. to 12:00 noon. In addition, there will be round tables in January on Composting and The Dirt on Dirt, with more to follow in February and March. Cathi hopes to have some round tables in Lincoln City as well.

Demonstration Garden at OCCC Lincoln City Campus: The future viability of this garden was discussed. The garden has been languishing for a couple of years due to several circumstances, among them the small number of active master gardeners and apprentices in the Lincoln City area. Several suggestions were made for saving the garden, including publicizing the need for master gardeners and others in the Lincoln City area to step in and help out with the garden.

Membership Meetings:

Apple Squeeze and General Meeting -- Saturday, October 17, from 11:00 a.m. to 2:00 p.m., at the home of Loyd and Verna Collett in Tidewater.

General Meeting, Graduation, Potluck Luncheon, and Presentation of the 2016 Budget – Thursday, November 12, at Oregon Coast Community College.

2016 Draft Budget: On behalf of the budget committee, Claudette Schroeder presented the Budget Committee Report and Proposed Budget for 2016.* The other two members of the committee are Emily Blume and Nancy Kloak. After some discussion, the board agreed that minor tweaks could be made to the budget, which would be announced at the Apple Squeeze. The budget will be posted at the general meeting in November, and will be approved at the first general meeting in 2016. The budget committee was sincerely thanked for its work.

Communication/Newsletter: Heather Fortner reported that due to other obligations in her schedule, little movement has been made on the newsletter or website. The committee plans to work with the OCCC small business development center in setting up the website and newsletter.

Publicity: Becky Stiles explained the deadlines for print media, and why it is imperative to submit publicity information at least two weeks ahead of the publication date.

OMGA: Jeff reported that the final OMGA meeting for 2015 will be on November 6th, and that he will need to have his report into OMGA a week ahead of time. If anyone has suggestions for his report, please send him a short email.

Jeff also indicated that the new printer cartridges have arrived and are in the MG office. Please let him know if there are any questions or problems with the office equipment.

New Business:

Nominating Committee: The committee has been meeting on a regular basis and hopes to have a final slate of officers to present at the Apple Squeeze. If that cannot be accomplished, the final slate of officers will be sent out by email.

2016 Plant Sale: Cathi Block reported that she has written a proposal for use of the fairgrounds for the 2016 plant sale. Todd Williver is reviewing her proposal, after which it will be sent to the Fair Board. The plant sale is scheduled for May 21, 2016.

Program Coordinator Report:

- 1) Liz Olsen reported that all of OSU Extension goes through a federally mandated Civil Rights Review in December 2015. In anticipation of this review, the Lincoln County Master Gardener Association (LCMGA) hereby affirms that it does not conduct programs for, nor cooperates in conducting programs with, any public or private agency, organization, or group that discriminates on the basis of race, color, or national origin in its membership requirements, or in any services offered.

LCMGA does not conduct programs for, nor cooperates in conducting programs with, any public or private agency, organization, or group that discriminates on the basis of physical or mental handicap in compliance with Section 504 of the 1973 Rehabilitation Act.

Furthermore, LCMGA agrees that it is inconsistent with Title IX of the 1972 Education Amendments for LCMGA to provide significant assistance to any public or private agency, organization, or group that discriminates in its membership requirements or in any services offered on the basis of sex.

LCMGA hereby certifies that it has a policy and/or practice of non-discrimination in its membership or in any services offered because of race, color, national original, handicap or sex.

- 2) Liz passed out large and small flyers* for the 2016 Master Gardener classes and she has more available. Please take the flyers and post them throughout the county!
- 3) The applications and schedule for the 2016 Master Gardener classes are also ready. The cost remains \$200.00.

- 4) Liz will be meeting with Oregon Coast Community College regarding the garden agreements, including the agreement for the Lincoln City garden.
- 5) Kathy Buisman's position will not be replaced for the foreseeable future. This will have an impact on our MG program. Liz is working on alternate solutions in the meantime and will keep us informed as matters change and evolve.

There being no further business to come before the board, the meeting was adjourned at 11:30 p.m. The next board meeting will be held at 9:30 a.m., November 9, 2015, in the McEntee Meeting Room of the Newport Public Library.

Respectfully submitted,

Karen Jones, Secretary
Lincoln County Master Gardener Association