

FINAL

LINCOLN COUNTY MASTER GARDENERS ASSOCIATION
Executive Board Meeting
February 13, 2017
Lincoln County Extension Office

Board Members Present: Donna Davis, Kristi Kind, Sharon Busby, Mary Ellen Townsend, Liz Olsen, Deanna Trail

Non-Board Members Present: Jeff Olsen, Jill Johnson

President Donna Davis called the meeting to order at 10:06 a.m. and made the following announcements:

- The audit has been completed and copies of the audit committee report are available.
- Small business classes are starting. Pat Shaw took a grant writing class three years ago and has offered to assist anyone who wants help applying for grants.
- There are new email addresses set up for Secretary Kristi Kind: lcmgsecretary@gmail.com and for Vice President Deanna Trail: lcmga_fun@yahoo.com.
- OMGA discount cards are available to all members in good standing. They can be gotten from Sharon Busby. Several valley nurseries will accept them and give a discount.
- We are still looking for someone to help Ron Woodard coordinate the Lincoln City Demonstration Garden. (Liz advised that Nancy Hatley has stepped up.)

Financial Reports

Donna Davis presented the January 31, 2017 reports and advised that the accounts from 2016 have not yet been rolled over into 2017. There is a total of \$45,748 currently held by the association. Copies of Account Balances and 2017 Budget are attached. Deanna Trail requested a copy of the final accounts and audit committee report for 2016. **Corrected totals for EOM 1/31/2017 for Demo Gardens to be completed reflecting rollover amounts for Gardens.**

Minutes

Kristi Kind made a motion to accept the January minutes as corrected and sent via email to all members attending the January meeting and Mary Ellen Townsend seconded the motion. A vote was taken and the motion passed. Copies will be added to the secretary notebooks.

Standing Committees/Other Committees

(Deferred from the January meeting) Copies of existing committee information were distributed for board member review and the following changes were discussed and noted: **for clarity, only committee chairs will be listed;** Jeffry Olsen is the chair of the Seafood and Wine Festival committee (not Steve Luckini); Facebook committee will be added to Electronic Media and one of the new administrators will be Deanna Trail; Membership Database committee will be moved to Electronic Media; only Michael Christy and Ron Woodard II will be listed as Class Coordinators; and the Oceanview Adaptive Garden project will be moved to the Demonstration Gardens section. The review was completed and adjustments will be made to the master list.

Planning Event

Deanna Trail advised that a few responses came back from the feedback requests sent out, mostly from people who attended the original event. A new report has been generated and is attached. Cathi Block's Central Greenhouse idea is gaining traction. **Discussion of Central Greenhouse will be added as an agenda item for the March meeting.** A date needs to be chosen for the summer picnic. Two or Three gardens tours will be scheduled, as well.

Committee Reports

OMGA Salem – (Ann Geyer not present to report)

Seafood & Wine – Jeff Olsen reported that the wines LCMGA will be pouring have won 3 golds and 1 silver, which will boost sales. One more email reminder will go out to the volunteers who will be working in the booth this year.

Membership Database – Discussion had regarding the need for a membership database committee in light of duplicate databases in existence. Jeff Olsen will continue to maintain it for the time being. **A meeting of Jeff Olsen, Sharon Busby, Heather Fortner and Ann Geyer is in order to review inputs and duplication of efforts.** Further discussion had in response to a question about whether or not a printed membership directory should be printed on paper this year. **Donna and Deanna are to meet with Heather Fortner to make an early assessment about how easy or difficult it would be to update the existing directory shell with current information.**

Scholarship Committee – A meeting is set for February 15th for review.

Spring Garden Sale – Most groups have met already a couple of times. The vegetable section is hoping for a bigger variety this year and is requesting that anyone planting vegetable starts for the sale please notify them of intended varieties.

Coordinator Report

Liz Olsen advised that there is a special project request form that must be filled out before Association members can volunteer help on a new project. A copy of the form is attached.

Demo garden coordinators have been sent an email with a request to ramp up the educational signage. A bigger emphasis needs to be put towards educational signage in the gardens that explain to visitors what they are looking at. This is our image to the public. Discussion regarding setting up some guidelines for signage materials. Coordinators should provide oversight to the content.

The new national policy will be in effect for 2017, which is completion of a minimum of 10 hours of approved continuing education and a minimum of 20 hours of approved community service, including 9 hours specifically working at the MG Office help desk. Our MG emphasis needs to be on supporting the Extension's primary focus of public outreach and education. To that end, 9 of the community service hours must be at the help desk. For the 2017 stickers, OSU will be flexible about what counted in 2016 towards compliance, as long as a minimum of 30 hours were recorded in the VHR system in 2016. For 2017 the minimum hours must be completed in the specific categories above and input into the VHR online system for the recertification sticker to be issued, which gives recognition that an individual is a recertified active Master Gardener.

Discussion had regarding LCMGA participation in the Lincoln County Volunteer Fair and the Marine Science Day. It was concluded that the Volunteer Fair isn't a good fit for Master Gardeners and, though the master gardeners have partnered with Lincoln County Conservation representatives doing a display about invasives, we will decline participating. We need to be able to sustain the projects that we have and use our volunteer hours wisely.

The Siletz tribe has reached out to us to do the Seeds to Supper program at Siletz at the Community Center where they have a garden. Seeds to Supper is a partnership between OSU and Oregon Food Bank. A Train the Trainers session will be held on March 29th from 10 to 3 in Siletz, if anyone is interested. This is a very effective hands-on program that reaches out to underserved communities to teach food gardening. Six sessions of two hours each are being planned in Siletz on Wednesdays from 5:30 to 7:30. This is open to anyone, not just Siletz residents. It is unclear at this time whether or not the program started with Oceania Literacy Center in Lincoln City last year will continue this year.

Attachments

Account Balances
2017 Budget
Annual Planning Meeting Report
Special Project Request Form
Recertification Standards

Meeting adjourned at 12:25 p.m.

Respectfully submitted,

Kristi Kind,
LCMGA Secretary