

**LINCOLN COUNTY MASTER GARDENERS ASSOCIATION**  
**Executive Board Meeting**  
**December 11, 2017**  
**Lincoln County Extension Office**

**Board Members Present:** Sharon Busby, Donna Davis, Deanna Trail, Ann Geyer, Mary-Ellen Townsend, Kristi Kind

**Non-Board Members Present:** Diane Primont, Marlene Shapiro, Pam McElroy, Jill Johnson, Cathi Block, Dawn Henton, Lynne Holland

Meeting called to order by president Donna Davis at 10:09 am

Announcements

- Liz's position has been posted. Position will be 1.0 FTE split between MG, Small Farms/Community Food Systems and a little portion for Forestry.
- Clarification: Interim Proposed Budget is temporary for use of the incoming Board until a final budget is passed at the March General Meeting.

Financials

Sharon Busby provided account balances via power point presentation. She had a question for the board involving how to present balances. The bank statement closes on the Friday around the 20<sup>th</sup> of each month while the Board requests balances that reflect through the end of the month. This causes her to have to balance the accounts twice every month. **Mary-Ellen Townsend made a motion allowing the treasurer to present the Quicken reports reflecting the reconciled balances from the bank statements, only double balancing accounts for the final month of the fiscal year for presentation to the audit committee. Deanna Trail seconded the motion. Motion passed with all favorable votes minus one abstention.** Sharon outlined designated accounts and carryover amounts for demo gardens. Some designated accounts will no longer be needed next year, as they reflected grant and donation monies (which were to be used for specific purposes) and which have now been fully used. Education & Training shows some new expenditures. On the Budget vs. Actual report, some of the demo garden accounts are showing over budget but they really are not. Carryover amounts from the prior year comprise the extra amounts beyond the basic budget amount each garden is allotted. \$85 more had to be paid for the Seafood & Wine booth fee this year. Sharon received a round of applause for all of her hard work.

Minutes

Kristi Kind asked if anyone had any changes or corrections for the November minutes beyond what President Donna Davis had already noted pre-meeting with a mix-up in the announcements portion and asked for a motion to approve after changes. **Deanna Trail made a motion to accept the November minutes with the correction fixing the announcements, otherwise as presented and Sharon Busby seconded. Motion passed.** A copy of the corrected final version will be sent out to all present. Deanna suggested removing "Executive" from the minutes title. Kristi will check the bylaws, etc. and see if that should be done.

Committee Reports

- Membership – President Donna advised that the committee will need to conduct additional research and involve the new board members in discussions before proceeding any further.
- OMGA Rep – Ann Geyer reported that OSU is in the midst of website redevelopment and will likely drop the local chapter MG pages. Local content will still have a place in the new format. Meanwhile, the OMGA State group is looking for a common platform for local

chapters to share. The planning session next year will review and make recommendations to the State Board in three major areas of attention: external fundraising – currently they are running on only dues and a silent auction. More funding is needed.; Making education more accessible and including skills development for MG's to become presenters; and Making the partnership with OSU more productive.

- Tomato Growers – five new MG's showed up to the meeting! Things are looking good for this year.

- Website – Ann advised that over the last year, 550 unique individuals have accessed our new webpage and that there have been a total of 3500 page views. There are 35 formal subscribers. Pam McElroy pointed out that this could be a good recruitment tool. The cost for the website is nearly \$500 per year.

#### Garden Reports

- Oceanview – Continuing with some indoor activities for residents.

- Yachats – Garden has been put to bed.

- YBLG – Garden has been put to bed. Used Siletz grant funds to get an ADA picnic table installed at Sam Case School.

#### Old Business

- Mary-Ellen raised a concern about running out of room in dropbox. Ann explained that we have paid for 1terabyte of storage, so signing in as LCMG should solve that problem. There is a need to train the dropbox users so they understand that signing in on a free personal account will afford them only 2 MB of storage, whereas the LCMG account has 1TB. Deanna noted that we should be aware of the pictures we are posting.

- Donna will be giving survey information to the new board members for their use. No responses have been recorded, so far.

- Gail Langelotto OSU Statewide MG Director will be handling the coordination of the morning session of the first 2018 MG class and other MG's have signed up to assist Liz with coordination until a replacement is identified. Heather Tower our Extension Office Specialist will also be assisting Liz at each class.

#### New Business

- Ann Geyer has taken over the Round Tables coordinator job from Cathi Block. She would like the board to address the idea of taking donations at the round table events. There would continue to be no formal charge but an announcement could be made that donations are being accepted with a marked receptacle at the back of the room. **Ann Geyer made a motion to formally approve fundraising at the round table events by asking for donations. Kristi Kind seconded the motion. All were in favor and motion passed.**

- Ann also raised the idea of making a formal fundraising campaign for the hoop house. Facebook currently has a fund matching program and there may be other fund matching programs available. Donna read the fundraising guidelines from the by laws. Dawn Henton suggested that the new board needs to make fundraising goals.

- Sharon asked if everyone was okay with changing “Newport” to “South Beach” on the demo garden categories of her financial reports. Agreement was reached by general consensus.

Meeting adjourned at 11:27 a.m.

Respectfully Submitted,

Kristi Kind, LCMGA Secretary