

## Engineering Ambassador Position Description

Ambassadors serve as representatives for the College of Engineering (COE) and are responsible for supporting the College in recruitment and diversification efforts. Ambassadors lend support by attending on- and off-campus recruitment events, participating in professional conferences, attending alumni events, providing tours to students and parents who visit campus, traveling to high schools throughout the state to make presentations, and communicating with prospective students.

### Duties:

- Provide Engineering tours for prospective students and their families
- Participate in engineering outreach programs both on and off campus
- Assist with orientation programs such as START, CONNECT
- Facilitate Engineering Awareness Week and other academic exploration activities
- Conduct high school visits and classroom presentations around Oregon
- Participate in mentorship programs for various populations of new engineering students
- Communicate with prospective students and their parents, representing the College and the University favorably
- Complete other duties as assigned

### Minimum Requirements & Qualifications:

- Complete a minimum of 2 terms at OSU (you can apply during your second term)
- Maintain a minimum OSU Cumulative GPA of 3.0
- Currently enrolled in a major within the College of Engineering
- Able to relate and communicate in a professional, positive, and friendly manner
- Outstanding interpersonal and communication skills
- Responsible, punctual, adaptable and flexible

### Benefits:

- Pay of \$10 per hour for completing Ambassador duties
- Opportunity to network with university administrators, faculty, industry professionals, and political figures
- Chance to positively contribute to the colleges' student-recruitment efforts
- Valuable work and leadership experience to include on resumes and to discuss during interviews
- Improved public speaking skills and leadership development
- Prestige associated with serving on a team of highly motivated and respected undergraduates

### Hours:

You are expected to work a minimum of 5 hours per month to maintain your active Ambassador status. You cannot work more than 20 hours per week. Most Ambassadors average about 5 hours per week. Failure to participate can result in termination. Ambassadors must apply to be re-hired for each academic year.

### How to Apply:

- 1) Consider attending an optional Information Session:  
Session 1: Friday, February 7th, 4-5pm @ Batcheller 150  
Session 2: Tuesday, February 11th, 4-5pm @ The HUB {Batcheller 144}
- 2) Complete the online application form [available here](#).
- 3) Email your current resume to [Nicole.kent@oregonstate.edu](mailto:Nicole.kent@oregonstate.edu)

Your online application must be submitted and your resume must be received by 8:00am on Monday, February 17<sup>th</sup>. Late and/or incomplete applications will not be considered.

**Questions:** Contact Nicole Kent | 541-737-2623 | [Nicole.kent@oregonstate.edu](mailto:Nicole.kent@oregonstate.edu)