College of Engineering Academic Coach
Position Description

Position Information:

The College of Engineering Academic Coaching Program promotes student persistence among engineering students and supports student academic success in the College of Engineering. This student employee position provides one-on-one academic coaching for students who wish to work on issues affecting their academic success (i.e. time management, test anxiety, study skills, note taking techniques, and test preparation). Academic Coaches also develop and present academic success workshops for Engineering students, and maintain drop-in coaching hours at The Engineering HUB (Engineering Student Success Center). Training and orientation will be provided to prepare students for this peer support position.

Job Specifics	Details
Preferred Job Qualifications	• Strong interpersonal skills • Comfort with public speaking and presentations
Required Job Qualifications	• Enrolled in the College of Engineering • Minimum cumulative GPA of 3.25 • Minimum three terms at OSU (two terms for transfer students) • In good academic standing
Hours Per Week	5-20 hours, variable
Work Study or Non-Work Study	Either
Pay Rate	$10.00 per hour
Number of Positions Available	3-5
Duration	Winter & Spring 2013 (with possible continuation in fall 2013)
Supervisor	Nicole Kent Assistant Director of Undergraduate Programs

Application Information:

To apply, provide the following information:

1) Current resume with contact information
2) Brief cover letter (no more than one page) including your response to the following questions:
    a) Why are you interested in being an academic coach?
    b) What unique abilities and experiences could you bring to the coaching position?
3) Copy of your unofficial OSU transcript

Applications and questions can be directed to:
    Nicole Kent
    Batcheller 151
    nicole.kent@oregonstate.edu
    541-737-2623

Applications are due by 5pm on Monday, November 5th.