**ESP Gamma Chapter Annual Meeting**

**December 8, 2015**

**Minutes**

Minutes: Janice Gregg - Minutes to last year’s annual meeting need to be submitted, Board minutes from 2015 were shared. 2014 Annual Meeting minutes will be put on the website when submitted.

Treasurer: Nancy Kershaw

Budget Discussion—“Key Donation” made in the name of ESP National President, Patricia Dawson is a traditional donation that goes into the development funds which provides scholarships for all members. Joy Jones made the following motion, Janice Smiley seconded—***Put $2,000 into the budget for Key Donation.*** Motion carried. Further discussion found that donations are included in the $2,000, so Duane Johnson moved and it was seconded – ***Rescind the previous motion.*** Motion passed. Try again—Barb Brody moved and Joy Jones seconded: ***Gamma Chapter will donate $2000 from the money market account—any additional donations will be on top of this donation.* Motion passed**

Janice moved to ***approve the budget***, Deb seconded, motion passed.

Presidents Report: Mike Knutz gave a great report supported by a power point (“A Look at Our Success”) which reminded us of our mission and vision. He reported on PILD Conference and the JCEP leadership meeting.

* Thanks to the 2015 National Committee members: Mike, Joy, Lillian, Barb, Patricia.
* The 2015 Poster Presenters were all in the top ten.
* We had concurrent seminar presenters
* Oregon was in the spotlight with 2 Keynote speakers: Larry Roper and Kay Sagmiller.
* National ESP President, Patricia Dawson was inducted into office and Gamma Chapter won the Platinum award (highest)

Committee Reports:

Global Relations, Jeanne Brandt: no report

Member Recruitment and Retention, Shana Withee and Lynette Black: 38 members and 56 life members. Shana reminded us that dues need to be paid NOW! We have budgeted for **50** members. A welcome letter to be sent out to all new members with a certificate. A personal invitation needs to be sent to all new hires. What about mentors to help them get involved in professional organizations?

Scholarships, Grants and Recognition Committee, Mike Knutz

Resource Development and Management Committee, Deb Warnock: Fundraising –there was lots of help for the BBQ. Need pledge cards?

Public Issues, Bob Parker: no report

Professional Development, Joy Jones: would welcome ideas

Historian, Duane Johnson: no report

Newsletter, Patricia Dawson: please submit for the newsletter

Website Manager, Lynette Black

Opportunities for professional development were announced:

* 2016 JCEP Leadership Conference: Feb 10-11 2016, Las Vegas, NV
* Public Issues Leadership Development (PILD) Conference: April 10-13, Washington DC
* 2016 ESP National Conference: October 23-27, 2016, Cape May, NJ

2016 Chapter Awards were announced.

Past Presidents were recognized and thanked: Joy James and Lynette Black

ESP Chapter Officer Elections

President Elect: Bob Parker

Secretary: Lynette Black

Treasurer: Nancy Kershaw

Shana moved to cast a unanimous ballot, motion carried.

Attendance:

Robin Galloway

Janice Gregg

Duane Johnson

Sam Angima

Janice Cowan

Debi Warnock

Carole Smith

Lynette Black

Joy Jones

Louisa Santamaria

Barbara Brody

Patricia Dawson

Nancy Kershaw

Lyla Hoaglum

Scott Reed

Shana Withee

Susan Busler

Jamie Davis

Deborah Maddy

Glenda Hyde

Janice Smiley

John Baggott

Lillian Larwood

Bill Braunworth

Renne Carr

Mike Knutz

One more person with unreadable signature

Respectfully submitted:

Janice Gregg, Secretary