**2016 ESP Annual Meeting**

**November 16, 2016**

**Attendance:** Mike Knutz, John Williams, Mylen Bohle, Wendy Hein, Deb Warnock, Shanna Northway, Robin Galloway, Lillian Larwood, John Baggott, Jamie Davies, Joy Jones, Pamela Rose, Nancy Kershaw, Barb Brody, Bob Parker, Patty Skinkas, Jan Williams, Sue Hunt, Kevin Gamble, Jose Garcia, Lyla Houglum, Shana Withee, Suzi Busler, Marilyn Lesmeister, Carole Smith

Meeting **Called to order** by President, Barbara Brody at 12:01 pm

Attendees **introduced** themselves including their role with ESP

Barb **announced** the chapter received the Platinum Award for Chapter of Merit and Achievement in Chapter Membership. We were 1st place for Western Region.

The **minutes** of the 2015 Annual Meeting were reviewed. Pamela Rose will be added to the attendance list. Minutes were accepted as edited.

**Treasurer’s Report**: The barbeque incurred $900 in expenses; income has not determined at this point. Treasurer’s report shared by Nancy. Budget was presented.

**Committee Reports:**

* **Global Relations** Committee – Jeanne’s report given by Deb Warnock who shared she didn’t have an update but that Janice needs to resign from this committee due to her upcoming retirement. Kevin serves on this committee at the National Level
* **Member Recruitment and Retention** Committee – Shana asked for us all to talk with our co-workers on the benefits of ESP. Joy mentioned several of us wear many hats and don’t fit neatly into a particular area – this professional group covers all of the Extension service and has a good award program and support for attending the National Conference which leaves many inspired rather than burdened by what we are not doing. ESP also allows for national recognition, focuses on leadership and offers true networking opportunities and cross programming opportunities. Lynette serves on this committee at the National Level.
* **Resource Development and Management** Committee – Deb recognized all those who helped her with the Barbeque dinner. She mentioned the retirees want to help – not just network. She feels the barbeque should have brought in around $3000 so the net profit should be around $2000. Thanks to Deb and her crew including Janice Cowan. Nancy serves on this committee at the National level.
* **Scholarships, Grants and** Recognition Committee –Mike mentioned the awards cycle starts again soon. The Oregon Gamma Chapter has done very well in the Awards realm thanks to Mike. He could use help especially in the nomination of our colleagues and he is open to having a co-chair to spread the wealth!
* **Public Issues** – Bob shared that there is really nothing new. Would love to have other people on the committee with him. Mike serves on this committee at the National level.
* **Professional Development** – Joy is the sole member of the committee and invites others to join her. The deadline for applying for a National professional development grant is December 1 and Bob and Joy will do so. This grant funds projects that can be replicated by other chapters.
* **Retiree Issues** Committee – No report
* **Historian** – Duane Johnson provided a written report. He is missing past award brochures and would like us to check our files for them. He is trying to create Historical Records that will be archived in the basement of the OSU library. Duane also serves on the History Committee at the National level.
* **Newsletter** Editor – Report given for Patricia. A newsletter will be out soon. If you have any information to submit, please give to Patricia as soon as possible.

**Other Business:**

Thought of the day – Lynette – Why Join ESP? (I think you should share a little bit about what you did at National, too. It was excellent).

Leadership Recognition – Barb shared how Patricia called Barb and asked her to serve at the National level. She was honored to be asked by a valued colleague. She reminded us of the value of the personal ask. Barb recognized Mike for serving as the past president and presented him with a plaque that included the Extension Creed and a leadership book. She also recognized all others serving on the board and committee chairs.

**Elections 2017 -** Elections were held resulting in Kevin Gamble serving as Chair-elect and Nancy Kershaw serving another term as Treasurer.

New committee chairs include: John Baggott for Global Relations, Shana Northway co-chair with Joy on the Professional Development Committee, and Jamie Davis co-chair for Awards and Recognition with Mike Knutz.

**Announcements:**

Barb noted the Administrative Scholarship to help someone attend the 2017 ESP conference to be held in North Carolina is open to any and all areas of Extension. There is an online application and the deadline is Dec. 1st.

The 2017 Oregon Extension Annual Conference will be Dec 4-7, 2017.

The meeting was **adjourned** at 1:13 pm.

Respectfully Submitted by Lynette Black, Secretary