

Departmental Travel Award Procedures

Just in case you are not aware, the Department offers support for our talented graduate students to travel to national (and international) meetings for which they are presenting a poster or giving a talk. If you are unfamiliar with the process, here is how it works... very painless:

- 1) Students email to the Department Chair a request for support stating that they plan to present a talk or a poster at a national meeting (e.g. ACS). Please provide title of their presentation, name of meeting, and dates & location of travel.
- 2) The Department will respond saying "Thank you for your email. I am happy to provide up to \$XXX in support of your travel; however, this is contingent on you applying for matching funds from the College of Science travel fund." <http://www.science.oregonstate.edu/college-science-student-travel-award-cossta-fund>
- 3) After the conference, they should send Luanne a brief (one paragraph) summary of their experience so we can have it for documentation and "donor management" stuff. Photos of their presentations (if possible) are helpful for newsletter and other publicity stuff.

Note: Chemistry \$\$ towards travel varies depending on availability of funds.