

# A POWERFUL MARKETPLACE TO DRIVE CONTRACT COMPLIANCE, GAIN CONTROL & OPTIMIZE EFFICIENCIES

Spend Director combines powerful catalog and contract management tools with a user-friendly eCommerce interface. Through unique search technology, end users creating purchase requests are directed to the right supplier, the right commodity contracts and even the right products based on procurement policies.

Spend Director delivers a compelling eProcurement ROI by enabling organizations to influence buying decisions, significantly improving spend management across the organization and offering a better purchasing experience. SciQuest's solution provides the following benefits:

- Promotes preferred suppliers to increase contract compliance
- Improves usability of eProcurement systems
- Reduces off-catalog requisitions
- Identifies new savings opportunities

Spend Director can be implemented as part of the modular SciQuest source-to-settle solution suite or as an extension to ERP procurement solutions and includes SciQuest's supplier enablement services. The configurable supplier marketplace promotes contract compliance and intelligent shopping decisions. Suppliers participate without transaction charges, which encourages adoption and participation from the smallest to the largest supplier.

## INTEGRATE YOUR CONTRACT REPOSITORY TO ACCELERATE SAVINGS

In order to improve contract compliance in the entire organization, contracts of any kind are accessible in a user-friendly way. Spend Director delivers an eProcurement experience that creates a unique one-stop shop for end users. It goes beyond catalog buying by integrating contract rules and restrictions, buying instructions and behind-the-scene price validations seamlessly in the shopping experience.

## AUTOMATED REQUISITION CREATION

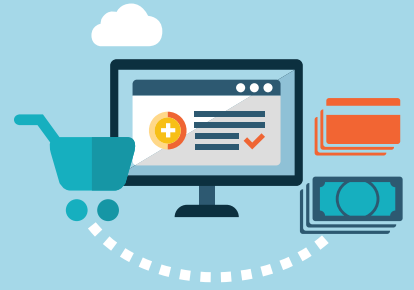
Spend Director uses your enabled catalog content to speed requisition creation and eliminate data entry errors. As your employees make product selections, items are added to their shopping carts, combining the product information with user profile data to create a pre-populated online requisition form. In line with the ease

## SPEND DIRECTOR INCLUDES:

- A one-stop eProcurement marketplace for all goods and services
- Integrated search results across hosted catalogs, punch-outs, forms and contracts
- Favorites (personal and group)
- Side-by-side comparison
- Preferred positioning for suppliers in the Supplier Showcase and in search results to promote best contracts or diversity and green spending
- Forms and services shopping including buying instructions, internal service offerings, check requests and simple expense forms
- Support for scientific products with chemical structure searching & Science Catalog
- Familiar eCommerce shopping cart functionality
- Organization-specific branding



## SPEND DIRECTOR



of requisitioning, your employees can reorder commonly purchased items quickly using previous requisitions as a template or by ordering from a personal or organizational “Favorites” folder. And noncatalog requisitions can easily be created using standardized forms, bringing all your spend categories under management.

### COMPLETE REQUISITIONS FASTER AND ADVANCE YOUR ORGANIZATION'S MISSION

Spend Director automates workflow and approvals process, enabling employees to drive all purchases through a paperless process allowing you to capture valuable data about enterprise-wide purchasing. A configurable application, Spend Director reduces time-consuming activities such as correcting order errors, communicating requisition status and processing returned orders. Spend Director also helps decrease fulfillment delays, minimize shipping fees, identify savings and audit contract compliance. Spend

Director combines electronic requisition routing with a powerful approval workflow engine which automates even the most complex business processes, including budget confirmation and hazardous materials clearance.

### IMPROVE PRODUCTIVITY BY STREAMLINING ORDER PROCESSING

Spend Director is a configurable order processing solution that automates and streamlines purchase order placement, tracking and management. Spend Director leverages the SciQuest Supplier Network for secure electronic order distribution to all of your organization's suppliers through a single integration point. Additional information, such as terms and conditions or product specifications, can be attached to the order and routed to the supplier. This on-demand solution integrates with your existing ERP systems and financial applications.

### SPEND DIRECTOR INCLUDES:

- Budget and spend tracking by contract
- Contract price validation for punch-out and hosted catalogs
- Minimum and maximum order limits

### ePROCUREMENT ON THE GO - 24/7 PRODUCTIVITY FOR MOBILE USERS

- Approve, reject, forward, and assign requisitions, purchase orders, invoices, contracts, and sourcing events
- Receive push notifications for new action items
- Download and view attachments

## WHY CHOOSE SCIQUEST?

SciQuest (Nasdaq: SQI) is the leading public provider of spend management solutions delivering value beyond savings. Through the continued release of key innovative technology and a fanatical drive toward making our customers successful, we deliver exceptional value in user experience, productivity and operational efficiency. Our cloud-based, mobile-enabled, source-to-settle platform addresses all stages of procurement from the automation of core processes to enabling sophisticated, strategic and multifaceted sourcing solutions. We specialize in handling simple procurement needs to the most advanced supplier and supply chain requirements. SciQuest serves a wide range of industries and organizations including many of the Global Fortune 500.

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