



BENTON COUNTY INTERNSHIP OPPORTUNITY

CLIMATE CHANGE & CLIMATE ACTION PLAN

DEPARTMENT: Community Development **SALARY:** \$15 per hour
WORK SCHEDULE: 12 hours a week **DURATION:** 10-12 weeks
DEADLINE TO APPLY: August 21, 2017 **START:** September, 2017

GENERAL STATEMENT OF DUTIES: The position is responsible for helping plan, organize, guide, and carry out Benton County's efforts to calculate and reduce our carbon footprint and implement policies and actions that proactively address climate change. Activities for the position include calculating carbon emissions, exploring current County methods and practices to improve resource efficiency, researching new and emerging technologies and analytical tools, and educating staff on sustainable practices.

SUPERVISION: Intern will work under the supervision of the Benton County Sustainability Coordinator within the Community Development Department.

ESSENTIAL DUTIES & RESPONSIBILITIES: Duties will include leading and/or assisting staff to:

1. Calculate the County's carbon emissions inventory;
2. Facilitate the County's Climate Action Committee to develop strategies and implement projects;
3. Develop a County Climate Action Plan, complete with strategies, goals, and tracking measures;
4. Create education materials for County staff and general public climate change; and,
5. Update the Climate Change website (training will be provided) with educational materials, status of carbon emissions and goals, and success stories.

MINIMUM REQUIRED QUALIFICATIONS

Reasonable knowledge of and/or experience with climate change policies, actions, analyses, outreach, and education. Degrees in or related to climate change, sustainability, environmental policy, energy policy, or related areas preferred.

Ability to: work independently with guidance; work effectively within a team; communicate effectively both orally and in writing; and, provide innovative ideas and approaches to move efforts forward. Intern must be able to perform the essential functions of this position with or without accommodation.

To apply, submit a resume and cover letter via e-mail or mail to:

**Sean McGuire, Sustainability Coordinator
Benton County Community Development
360 SW Avery Avenue
Corvallis, OR 97333
Sean.McGuire@co.Benton.or.us**

Benton County is in full compliance with the ADA and is an Equal Employment Opportunity Employer that values diversity in its workforce and encourages all qualified women, minorities, and persons with disabilities to apply. Applications are considered based on qualifications without regard to race, religion, gender, sexual orientation, national origin, age, marital or veteran status, medical condition or disability, or any other factor prohibited by law or regulation.