

# Oregon Coast Aquarium

## Education Spring Internship Information

The Oregon Coast Aquarium Education Department's internship program is designed to provide an individual with a practical learning experience while gaining valuable knowledge related to his/her career goals. The Education Spring Intern assists the Education Specialists and Coordinator with the preparation and facilitation of spring programs including classroom labs, interpretive programs, and other on- and off-site events. Our internships offer hands-on opportunities to work with youth and the general public in conservation and environmental education in an aquarium setting and require a minimum commitment of eight weeks. 10-12 weeks is ideal.

**POSITION TITLE:** Education Spring Intern

**REPORTS TO:** Education Specialists

**DATES:** Spring 2014, March – June (exact dates are negotiable)

### **POSITION DESCRIPTION:**

The Education Internship program is designed to provide participants with practical learning experience and knowledge in the field of informal education. In return, the intern makes a significant contribution to the Education Department at the Oregon Coast Aquarium. Intern duties may include the following (may vary based on skill level and departmental needs):

- Assist the education staff in the supervision and instruction of classroom labs. Lead lab activities as requested.
- Assist education staff in the daily and weekly set-up, clean-up, and facilitation of each program.
- Present public narrations during feeding times of the seals, sea lions and sea otters.
- Present added value programs (i.e. story time, crafts, etc.) for the general public during assigned times in the Sea & Me Discovery Theater.
- Design and test added value programs for summer.
- Assist the education staff in coordinating and presenting special day events on site.
- Assure that the classroom and other work areas are clean and orderly.
- Assist in the care of classroom interpretive animals and saltwater tank.
- Other duties as assigned.

### **ABOUT THE AQUARIUM:**

The Oregon Coast Aquarium is a world-class marine educational attraction nestled on beautiful Yaquina Bay in Newport, Oregon. The Aquarium is a living classroom for all learning styles and ages. As one of Oregon's top tourist attractions, the Aquarium is a vital educational resource for the state, with over 40,000 students visiting the aquarium each year. The Aquarium strives to be a center of excellence for ocean literacy initiatives and plays an active role in conservation and animal rehabilitation efforts.

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### **QUALIFICATIONS:**

- Be currently enrolled in a college or university, or have recently graduated.
- Have a minimum of one year of course work in a major field of study to be applied during the internship (e.g. education, interpretation, biology, zoology, environmental science, etc.).
- Experience working with children ages 4-12.
- Demonstrated enthusiasm for and interest in working with children, Aquarium visitors, and marine animals.
- A basic knowledge and understanding of computer word processing and PowerPoint.
- The ability to gain and hold a driver's license is required.
- First Aid/CPR certified preferred.

### **WORK SCHEDULE:**

20 to 40 hours a week for a minimum of eight weeks. Interns are expected to work on holidays and weekends.

### **COMPENSATION:**

The Education Internship is unpaid. Professional development opportunities are available. Possible college credit for those able to receive it through their college/university. No housing provided, but we may be able to help you in your housing search.

### **TO APPLY:**

Applications are accepted year-round and selections are considered until positions are filled. Generally positions are filled by early February. Please send a resume, cover letter, application and at least three references contacts to:

**Education Programs Coordinator**  
**Oregon Coast Aquarium**  
**2820 SE Ferry Slip Rd**  
**Newport, OR 97365**  
**Email: [education@aquarium.org](mailto:education@aquarium.org)**

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## Education Spring Internship Application

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_

College/University: \_\_\_\_\_

Major field of study: \_\_\_\_\_

Graduation date (or expected date): \_\_\_\_\_

Courses and experience applicable to this internship:

How did you hear about the internship?

Dates available: \_\_\_\_\_

Type of internship interested in (please circle one): Full-time      Part-time      Either

Are you seeking college credit?      Yes      No

Do you have First Aid/CPR certification?      Yes, exp. \_\_\_\_\_      No

**For office use only:**

Date received: \_\_\_\_\_

Interview date and time: \_\_\_\_\_

Interviewer: \_\_\_\_\_ Accepted: \_\_\_\_\_

Start date: \_\_\_\_\_ End date: \_\_\_\_\_