

Central Gorge Master Gardener™ Association
Executive Committee Meeting Minutes

Tuesday, January 9, 2018

Next meeting: Tuesday, February 12, 2018, OSU Extension Service Office

Attendees: Bitter, Linda; Bosler, Eric; Bosler, Shari; Flick, Cathy; Johnson, LJ; Kilkenny, Barbara; Montag, Sandy; Slagle, Nancy; Sturman, Bill Whiting, Sylvianne; Suits, Rachel; Winfield, Bill

Secretary's Report (Linda): Christie Bradley was absent so the approval of minutes of the December meeting has been postponed to the next meeting.

Treasurer's Report (Nancy): Nancy Slagle sent out the Treasurer's report. There was very little financial activity over the last month. The year-end financial report will be submitted to OMGA. Nancy will request the OSU foundation to send us \$1400 per the budget line item. There was a brief discussion on the process and a decision was made to put funds with the OSU Foundation and the Gorge Community Foundation. Heidi Nastasi was absent but had asked that a Budget and Financial Committee be set up. Eric Bosler moved that we add this to New Business for the February meeting. Bill Sturman seconded this and it was approved.

Extension Report (Rachel): Master Gardening classes start this month! The structuring of the mentor/mentee meeting and the first meeting were discussed. The mentor/mentee meeting will focus on the history and intention of the Master Gardener program. The first meeting will be focused on projects, why they are projects and who the leaders are.

Rachel's official job title is now Outreach Program Coordinator for Hood River county and Wasco county. She will continue to work 32 hours a week; 40% of her time on **Small Farms and 40% of her time on Small Farms**.

34 master gardeners are not returning this year. Of the 34 MGs contacted by Shari, 11 are returning and 23 are leaving our program or haven't responded. Most of those are Associate or Lifetime members who are phasing out of the program.

Old Business

Banner (Shari): Shari Bosler reported on the banner. She is looking into Staples online, their estimated price would be about \$277. The banner has to include the logo for OSU Extension. Staples potentially gives discounts and Shari will follow up on this. Eric Bosler moved to approve up to \$300 each for 2 banners subsequent to the approval of the Plant Sale and Garden Tour project

leaders. Nancy Slagle seconded and this was approved by the committee. This was followed by discussion on the look of the banner.

Hospitality (Shari): Hospitality chair Shari Bosler said that 4 people have agreed to be the hospitality team: Cheryl Moore, Helga Reese, Melody Smith and Melissa Hollister

Mentor/Mentee (John): John Stevens reported on the mentor/mentee meeting January 17. Mentors need to come to the meeting ½ hour early.

Greenhouse (Eric): Eric Bosler reported on the Greenhouse. There was a January 6 work party to hang the lights and the shelving, which was donated by Solex. The plumber will plug in the gas line to the heater and run a line out to the propane tank. The electrician will come in and do the wiring. Eric hopes that by end of January these items will be complete. The final items to-do will be tables and benches after the electrician is done. It will be ready to start seedlings by the end of March

New Business

Updates on Projects

Plant Sale (LJ): LJ. Johnson notes the seeds have been ordered.

Learning Garden (Sylvianne): Sylvianne Whiting has been researching the possible tie-in with the learning gardens in schools. There was a brief discussion on how this would work.

One Community Health Garden (Kathy): Kathy McGregor noted that almost all the plants are gone. She hopes to do a workshop on planning and budgeting, on grant writing, and on working with all the community garden leads. Kathy will do a write-up for the newsletter asking for people to lead these workshops. She hopes for 2 workshops and a potluck for all community garden leaders.

Budget and Finance (on behalf of Heidi): Heidi wants to establish a committee on budget and finance to consist of a past president, the treasurer, the current president and one other member. Bill Sturman suggested that we postpone this until Heidi is present to discuss.

Quarterly Audits (on behalf of Heidi): Heidi wants to discuss the quarterly budget audits. The year-end audit and audit through January should be done an hour before class on January 31. Heidi, Shari, and Renee will do the audit.

Annual Calendar Update (Kathy McGregor): The calendar is a guide for the officers and executive board of the CMGA. It is done sometime around the first of the year. Kathy pointed out changes and additions to the calendar. She will

submit the finished calendar and submit it to the Executive Board for review and approval.

Annual Calendar Update (Kathy McGregor): The calendar is a guide for the officers and executive board of the CMGA. It is done sometime around the first of the year. She pointed out changes and additions to the calendar. She will submit the finished calendar to the Executive Board for review and approval.

With no further business, the meeting was adjourned.

Meeting minutes taken by Linda Bitter for Christie Bradley