

**Benton County Master Gardener Association  
Board Meeting  
Dec 3, 2018**

**In Attendance:** Meleah Ashford, Marge Alig, Sophie Grow, Steve Jacobs, Judith Kenner, Deborah Kern, Richard Taylor, Nancy Tovar, Kathi Tucker, Carol Walsh, Debbie Wray, *Extension Rep:* Elizabeth Records. *Incoming 2019 board members:* Debbie Lauer, Diana Allen, Dale Collins, Linda Steppan, David Dowrie ( A quorum was present.)

**Location:** Benton County Extension Office, Sunset Room

President-Steve Jacobs called the meeting to order at 10:02 am.

**Gardening Moment:** Comments included: Sad to put Dahila's to bed; Rising Rates at dump for green waste; Deer are eating purple barley bed.

- **Adoption of Minutes: It was moved by Kathi Tucker, seconded and unanimously passed to approved the Nov 5, 2018 minutes as presented.**

**Officer Reports:**

**Treasurer:** (Kathi Tucker)

- **November Financials:** Kathi reviewed Nov financials.
  - **2019 Budget and budget history:** Kathi presented the historical budget (2016 - 2018). She explained the process the finance committee used to establish the 2019 budget.
    - Fairgrounds has increased the liability insurance rates for rentals. Dale Collins volunteered to check into possibility of insurance under OSU umbrella.
    - Plant Sale budget was increased due to increasing cost associated with new best practices requirements.
    - Demo garden education gazebo was not fully funded because there are too many issues to be resolved. (The fairgrounds strategic plan has not yet been published) Money was set aside in a restricted fund if gazebo is approved in the future.
  - Kathi presented a graph of spending history (2008 -2018). She proposed we establish a ladder of short term cds so that funds are available later in the year, but making more money than leaving it in savings
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- **Judith Kenner made a motion that we move 20K out of 2018 revenue and put it into the Greenhouse Capital Fund. The motion was seconded and unanimously approved.**
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- **Meleah Ashford moved we accept the proposed 2019 budget as presented. The motion was seconded and unanimously approved.**

- **Marge Alig moved that we take \$20k out of the bank account and put it into a 3 month CD at First Internet Bank of Indiana. The motion was seconded and following discussion, unanimously approved.**

**President:** (Steve Jacobs)

- There is an OMGA Retreat Dec 10-11 at Hopkins Demonstration Forest in Clackamas County. Board members are encouraged to attend.
- Committee End of Year Reports - Due to time constraints committee end of year reports were not reviewed.
- Follow up on 2019 Committee chair assignments Updates to committee chairs were reviewed.
- Sponsoring the 2019 Garden Guide: Steve received a request to donate towards the printing cost of the 2019 Garden Guide. He noted that we donated \$300 in 2017.

- **Sophie Grow moved we donate \$300 out of the 2018 board discretionary fund to support printing cost of the 2019 Garden Guide. The motion was seconded and following discussion, unanimously approved.**

**Extension Report:** (Elizabeth Records)

- Extension has received 30 applicants from BC for Master Gardeners training. Elizabeth will coordinate with veteran MG to review applications. There will be a meet and greet at 12:30 on December 10th at 12:30. Anyone interested in meeting applicants are welcome to attend.
- Format of membership directory is changing. Looking at alternate printing options, ways to reduce cost of producing the directory

**Good of the Association :** Steve expressed his appreciation to the outgoing 2018 board.

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Meeting Adjourned at 11:55 am

Deborah Kern, Secretary

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**BCMGA Board 2019**

President	Debbie Wray
President Elect	Nancy Tovar
Past President	Steve Jacobs
Treasurer	Marg Alig
Co-Treasurer	Rosalind Hutton
Vice President—Programs	Debbie Lauer
Secretary	Diana Allen
Membership Secretary	Meleah Ashford
OMGA Representative	Rich Taylor
OMGA Representative Alternate	David Mandel
Communications	Bob Smythe
Co-Communications	
At Large	Dale Collins
	David Dowrie
	Linda Steppan
	Carol Walsh