

**Benton County Master Gardener Association
Board Meeting
April 2, 2018**

In Attendance: Rosalind Hutton, Judith Kenner, Deborah Kern, Paula Lupcho, David Mandel, Bob Smythe, Richard Taylor, Nancy Tovar, Kathi Tucker, Debbie Wray; Extension rep: Brooke Edmunds (A quorum was present.)

Location: Benton County Extension Office

President (pro tempore) Judith Kenner called the meeting to order at 9:00 am.

Gardening Moment: Judith shared Meleah's picture of a spider eating a BMSB. Rich shared a picture of a beautiful Japanese Magnolia tree in full bloom. Debbie Wray announced they released 1500 mason bees. Judith remarked that she signed up to be a bee buddy, and they had put up a box, but it looked like all the bees left.

- **Adoption of Minutes:** It was moved by Paula Lupcho, seconded and unanimously passed to approve the March 5 minutes as amended.

Officer Reports:

President: Judith Kenner:

- Sustainability Fair and Town Hall: Master Gardener's shared a table with OSU extension. Pami had hundreds of seeds in a basket which successfully drew people to the table. She wasn't present at the end of the Fair, but thought they had tallied over 30 contacts, and about 5 people sign up for more info about becoming a Master Gardener.

Vice President - Programs: No report.

Upcoming events: Nancy said the month of June would be the best time to arrange a visit to her garden.

Treasurer: Kathi Tucker:

- **Financial reports:** Reviewed financial reports for March. (Attached)
- **Paula moved that we expense the cost of mailings for Insights Into Gardening to the Insights budget, and reduce the amount documented as being taken from the board discretionary fund for OMGA reimbursement. The motion was seconded, and unanimously passed.**

Background: At the Jan 8, 2018 board meeting, the board voted to reimburse OMGA for past IIG brochure mailings out of board discretionary fund (\$581.96). Now that we know how much of the bill was from Insights 2018 (\$132.98), we can charge this portion of the reimbursement to the Insights budget. Because the board voted to use discretionary funds, we need another vote to use Insights funds instead. Board Discretionary account will now be charged \$448.98 rather than the entire amount.

Membership Secretary: Deb Wray (for Meleah)

- MG Award nominations: Soliciting nominations for MG Award nominations. Need nominations by 15 April.

Committee Liaison Updates:

- **Outreach:** Nancy Tovar:
 - Plant Sale: Banner for plant sale will be up the week of April 23rd.
 - Getting 20 new yard signs, let Nancy know if you would like one to post.
 - Committee Fair: Ten trainees signed up for the outreach committee.
- **Plant Sale:** Paula Lupcho: We obtained 4500 plants in fall through donations and dig and divides. We will easily make goal of 5,000 - 5,500 potted plants. Going light on spring digs.
 - Did some experimenting with rinsing the roots, marking them to see if they are stressed
- **Greenhouse:** David Mandel: Committee has been going to greenhouse sites to determine the feasibility of repairing and using them both long term and short term. Several offers have come in as a result of Pat Wray's article in *Growing*. Some of them would be expensive to repair.
 - Kathi noted an additional greenhouse that looks promising. The committee will investigate.

Get outdoors day: (June 2) Kathi will coordinate the preparations. She needs volunteers for the day of the event as she will be unable to attend.


Extension Report: Brooke Edmunds:

- Hiring for Pam's position in process: Received 29 applicants. Committee is reviewing applications and scheduling interviews.
- Extension open house: Free soil ph testing was advertised. Be prepared for higher than normal soil samples at the desk.
- Impact of invasive species concerns on plant sales:
 - State wide guidelines are coming. A Task force being formed with Gail Langellotto which should provide definitive guidelines.

Good of the Association:

- Judith announced that the tool lending library will open April 13 at St Vincent de Paul. Tools have been purchased tools and are being tagged with barcodes.
- Container gardening workshops: May 12th at St Vincent de Paul's Food Panty and May 19th at Garfield Elementary School (food pantry).

Meeting Adjourned at 10:08 am


Deborah Kern, Secretary

Checkbook 2017 March 1-31, 2018
month ending March 31, 2018

BCMGA Account-First Tech Fe

Date	Check #	PAYEE or account	DEBIT	DEPOSIT
		Balance Forward		
3-Mar-18	1781	x Peter Scott: IIG Silent Auction Refund	100.00	
7-Mar-18	1782	x ODA: temporary nursery licence fee	5.00	
8-Mar-18		Deposit: Plant sale, Associate dues		20.00
9-Mar-18	1783	x U & D Trucking: Soil-Plant Sale	295.50	
9-Mar-18	1784	x OMGA: Benton state dues	1,253.00	
13-Mar-18	1785	x Jennifer Klammer: S2S/Rotory After 8	17.73	
26-Mar-18	1787	Steve Naberhuis: Clinic table Avast sw.	39.99	
13-Mar-18	1788	x Jennifer Klammer: Plant sale - greenhouse	224.63	
13-Mar-18	1789	Meleah Ashford:S2S Incentives Rotory	48.43	
26-Mar-18	1790	Lynn Trimpe: S2S - Rotory After 8	89.30	
27-Mar-18	1791	Cheryl Stratton: S2S/Kidsgrow - Rotory	54.24	
27-Mar-18	1792	Jennifer Klammer: S2S/Rotory After 8	85.98	
29-Mar-18	1793	Shikha Gottfried: S2S Monroe/Rotory After	32.09	
29-Mar-18	1794	Ellen Tappon: S2S materials/Rotory After 8	82.15	
30-Mar-18		Deposit: Comcast refund/Outreach, S2S donation, Dues,		226.50
31-Mar-18	1795	Sophie Grow: VP prog. Jan, Feb	76.95	
31-Mar-18	1796	Debbie Wray: Outreach/ Insights + Story cc	165.98	
31-Mar-18	1797	OSU Extension Service: Plant Sale bookma	91.97	
31-Mar-18	1798	OSU Ext. Service Benton County:Insights	4,313.49	
31-Mar-18	1799	Judith Kenner: Tool Lending Lib.	214.37	
31-Mar-18		Dividend		2.41
			<hr/> <hr/> 7,190.80	<hr/> <hr/> 248.91

ederal Credit Union

BALANCE	Exp. Ldgr.	Rev. Ldgr.
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57,407.15

57,307.15 x

57,302.15 x

57,006.65 x

55,753.65 x

55,735.92 x

55,695.93 x

55,471.30 x

55,422.87 x

55,333.57 x

55,279.33 x

55,193.35 x

55,161.26 x

55,079.11 x

55,002.16 x

54,836.18 x

54,744.21 x

50,430.72 x

50,216.35 x

50,218.76

50,218.76

50,218.76

50,218.76

50,218.76

50,218.76

BCMGA Monthly Financial Summary
Month ending February 28, 2018

	2018	2018 Budget	Previous Month
Category	Year to Date		
	12/31/2017		12/31/2017
Beginning Cash Balance	45,291.80		45,291.80
Revenue (Year to date)			
Dues	398.00		370.00
Insights (2016)	15,980.47		15,980.47
Plant Sale	115.00		8.00
Cash Box Change	400.00		400.00
Sales / Refunds / Grants / Donations / Awards	127.50		6.00
Checking Account Interest	6.76		4.35
Total	17,027.73		16,768.82
Expenses (Year to date)			
Insights	7,300.27	8,550.00	2,886.78
Plant Sale	617.10	5,000.00	0.00
Cash Box Change: Fundraisers	400.00	1,900.00	400.00
OMGA dues	1,253.00	1,200.00	0.00
BOD / General / Committee	1,229.89	10,693.00	986.96
Education & Other Services	284.32	2,740.00	244.33
Gardens	25.00	2,438.00	0.00
Youth Services	0.00	1,050.00	0.00
MMH Scholarship	0.00	1,621.90	0.00
Restricted Funds, Pledges (w/o Capital Funds)	759.69	2,210.94	135.40
Allocations	0	0.00	0
Total	11,869.27	37,403.84	4,653.47
Income (Revenue less Expenses)	5,158.46		12,115.35
Bank Balance - end of current month	50,450.26		57,407.15
Less Cash in special funds			
Capital Fund	0.00	0.00	0.00
Capital Fund: Tech. Equip. Replacement	0.00	1,000.00	0.00
Marie Madison Scholarship Fund	0.00	1,621.47	0.00
Seed to Supper: Rotary Grant	545.32	1,000.00	135.40
Plant Sale: Citizens for BC Ext Plant Sale	0.00	210.94	0.00
Tool Lending Library	214.37	1,000.00	0.00
Allocations	0.00	0.00	0.00
Total (Funds & Pledges)	759.69	4,832.41	135.40
Cash in checking acct. available to BCMGA	49,690.57		57,271.75
Separate Accounts Balances			
Savings Account	5.00	0.00	5.00
FIB CD Capital Fund	34250.00		34250.00
CD interest	0.00		0.00

BCMGA EXPENSE BUDGETS 2018	Budget	Expenses	Remaining
Budget Approved: Dec. 11, 2017	2018	Year to date	funds
Budget Summary ending 28-Feb-18			
INCOME: Fund Raisers / Dues			
Insights	8,550.00	7,300.27	1,249.73
Plant Sale	5,000.00	617.10	4,382.90
OMGA Dues	1,200.00	1,253.00	-53.00
Cash Box Change	1,900.00	400.00	1,500.00
Total	16,650.00	9,570.37	7,079.63
EXPENSES			
General / BOD / Committee			
Barb Fick Training Grant	130.00	0.00	130.00
BOD Training	700.00	130.00	570.00
Discretionary: Board	1,800.00	581.96	1,218.04
Discretionary: Extension	400.00	0.00	400.00
Discretionary: President	500.00	50.00	450.00
Hospitality	100.00	0.00	100.00
Insurance: Liability & Renters	525.00	0.00	525.00
Membership Retention / Awards	400.00	0.00	400.00
Growing Gardeners: OMGA Conference	1,200.00	0.00	1,200.00
OMGA Meetings	600.00	0.00	600.00
Outreach Committee	2,750.00	390.98	2,359.02
Printing	500.00	0.00	500.00
Scholarship Committee	388.00	0.00	388.00
Secretary Expenses	100.00	0.00	100.00
Treasurer's Supplies	150.00	0.00	150.00
Vice President: Meetings/Programs	450.00	76.95	373.05
Total	10,693.00	1,229.89	9,463.11
Educational Services			
Clinic Table (FM, DD, SC, FF)	365.00	39.99	325.01
Community Garden Action Team	1,000.00	193.91	806.09
Desk Committee	600.00	0.00	600.00
Gearing up for Gardening	400.00	7.50	392.50
Plant Problem Scenarios	175.00	42.92	132.08
Spring Garden Festival	150.00	0.00	150.00
Sustainability Coalition Liaison	50.00	0.00	50.00
Total	2,740.00	284.32	2,455.68
Gardens			
Central Park	400.00	0.00	400.00
Demo Garden	1,038.00	0.00	1,038.00
Fairgrounds Perennial Beds	650.00	25.00	625.00

Grace Center	350.00		350.00
Total	2,438.00	25.00	2,413.00
Youth Services			
4H Horticulture Awards--BC Fair	400.00	0.00	400.00
Adams' School Garden	300.00	0.00	300.00
One-Day Youth Events	200.00	0.00	200.00
Windowsill Gardening	150.00	0.00	150.00
Total	1,050.00	0.00	1,050.00
Total Budget w/o funds	33,571.00		22,461.42
BOD & Committee Expenses (Year to date)		11,109.58	
2018 Restricted Funds expenses		759.69	
Total Expenses		11,869.27	
Restricted Funds			
Marie Madison Scholarship	1,661.90	0.00	1,661.90
Capital (Greenhouse)	0.00	0.00	0.00
Capital (Tech Replacement)	1,000.00	0.00	1,000.00
CGAT: Rotary Grant	1,000.00	545.32	454.68
Donation: Comm for BC Extension: Plant S	210.94	0.00	210.94
Tool Lending Library	1,000.00	214.37	785.63
Total	4,872.84	759.69	3,327.52